

Informational Meeting Minutes
W-A-Y Academy Flint
(Special Annual Board Reorganization Meeting)

Date: June 16, 2022

Members present: Howard Buetow, Lori Wright, Kelli Glenn, DeVontae Powell, Angela Izzo

Others present: Jean Pash, Shelli Smith, Dawn Petit, Alexandra Guzman (via zoom)

Meeting Called to Order @ 6:35 pm

Roll Call Attendance

Howard Buetow (Genesee County)-Present

Lori Wright (Genesee County)-Present

Kelli Glenn (Washtenaw County)-Present via zoom

Devontae Powell (Genesee County)-Present

Approval of the Agenda

- Motion to approve amended agenda: Devontae Powell /2nd by Lori Wright
- Roll Call Vote: Kelli Glenn (Y) Lori Wright (Y) Howard Buetow (Y) Devontae Powell (Y)). Motion carries.

Oath of Office

- Swearing in of new Board Member Angela Izzo.
- Ms. Angela Izzo read the formal oath of office aloud. She has signed and will return to the Board Chair and LSSU; a final copy will be placed on file and sent to Ms. Izzo.

Call to the Public:

- • Read by Howard Buetow-no public present or commenting.

Annual Board Reorganization (Motion List Below)

Election of Officers for 2021-2022:

A. President: (Currently held by Howard Buetow)

- Nominated Howard Buetow

B. Vice President: (Currently held by Lori Wright)

- Nominated Lori Wright

C. Secretary: (Currently held by Lori Wright)

- Nominated DeVontae Powell

D. Treasurer: (Currently held by Kelli Glenn)

- Nominated Kelli Glenn

Designations and Appointments:

A. Adopt 2022-23 Board Meeting Calendar: (Currently held on 3rd Thursday of the Month)

B. Designate Person Responsible for Posting Notices: (Currently handled by Building Administrative Assistant)

C. Designate Location of Public Notices Postings: (Currently posted at Front Entrance of Campus Site)

D. Designate Principal Print Media Source: (Current sources are Flint Journal & M-Live.

E. Designate Depository for Academy Funds: (Current bank is Chase Bank)

F. Designate Board Members and Others Eligible to Sign Academy Checks and Transfer Funds: (Currently designated by the Board President, Board Treasurer & Director of Finance)

G. Designate Personnel Authorized to Negotiate and Implement Contracts: (Current designees are Board President, Superintendent and Director of Finance)

H. Appoint Board Legal Counsel: (Currently Dickinson-Wright PLLC)

I. Appoint External Independent Auditor: (Currently Taylor & Morgan)

J. Designate Sexual Harassment and Title IX Contact Person: (Currently the Superintendent)

K. Designate Section 504 Contact person: (Currently the Academy Director)

L. Bond the Board President and Treasurer

M. Designate Board President as Chief Administrative Officer

N. Comply with Academy Charter and State and Federal Law

O. Designate Board Secretary as Board Correspondent

P. Designate the Academy's AHERA Officer: (Currently the Director of Finance)

Q. Designate Freedom of Information Act Contact Person: (Currently the Director of Finance)

R. Designate Liaison for Homeless Children and Youth as authorized under Title VII-B: (Currently the School Social Worker)

- Designated the Director of the Academy

S. Designate Civil Rights Representative: (Currently the Superintendent)

Consent Designations and Appointments

- Approval of Designations and Appointments.
- Motioned by Lori Wright/2nd by Devontae Powell
- Roll Call Vote: Howard Buetow (Y) Kelli Glenn (Y) Lori Wright (Y) Devontae Powell (Y) Angela Izzo (Y). Motion carries.

Consent Agenda

- Approval of April Regular Board Meeting.
- Approval of May Regular Board Meeting.
- Motioned by Devontae Powell /2nd by Lori Wright
- Roll Call Vote: Howard Buetow (Y) Kelli Glenn (Y) Lori Wright (Y) Devontae Powell (Y) Angela Izzo (Y). Motion carries.

Correspondence

- LSSU Notification: Academy's. Reauthorization process is beginning.
- Supt. Isaiah Pettway shared that him and his team are finalizing the reauthorization for the other district authorized by LSSU.
- Supt. Isaiah Pettway shared that additional correspondence was just received.
 - A request from the state was received regarding financial distrust meaning that because flints enrollment is under 100 students and the fund balance is under 5% they are requiring the school to submit an action plan to how to improve moving forward the plan was created by Jean Shelly and superintendent Isaiah Pettway the main highlights are to increase student enrollment to continue marketing enrollment and to offset the additional grant funds to continue to function to clarify this does not mean that the school is in financial distress

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Old Business

- None

New Business

Discussion Items

Educational Service Providers Report

- **Superintendent's Report**
Shelly Smith read to the board Supt. Pettway's (absent) Report and shared the following:

Program Updates (W-A-Y Programs)

- W-A-Y Program is vetting out a new school accounting software July 1st.
- Moving from QuickBooks to another system.
- Supt. Isaiah Pettway introduced Dawn Pettit who is working with Jean Pash. They both have been working on a significant amount of things together.

Enrollment/Recruitment/Marketing

- Last year the enrollment goal was 90 students this year the enrollment goal is 100 students. In order to function without grant funds to school will need 120 students

for Way Academy Flint to continue being open. They plan to continue to retain services with the marketing coordinator and work together with Shelly.

- Board Member Devonte' Powell asked when is the deadline to enroll students Superintendent Pettway answered October 7, 2022 actual count day.

Academic Updates

- Graduation will be next week on Thursday this is way Academy flints largest graduating class there are currently 27th students graduating and 24 will be participating in the graduation ceremony.

Personnel Updates

- Flint is fully staffed and no mention of anyone not returning next school year.
- It was proposed and approved to hire a part time Certified Social Emotional Counselor & Therapist. Half time for WAY Academy Flint and WAY Michigan to offset a full time person.
- There is a special education teacher that they are looking to hire for all three schools next year. Additional funds were entered in the ESSR budget to offset a higher salary.

Legislative/Authorizer Updates

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- Jean Pash has been drawing down every other week from the grant funds to catch up.
- ESSR III plan and budget was not approved for WAY Academy Flint. It is the only school that was not approved. It is not known why that was, but the goal is to find out why by the end of the day tomorrow. It has been on a administrative review status for a long time.
- Kelli Glenn asked who his contact person is? Supt. Isaiah Pettway answered that it was Kevin Walters.

Director's Report

Ms. Smith shared the following:

- Enrollment this month is down to 68 right now. There have been a lot of students graduating. Two students aged out, were referred to another school and were dropped. At the time of the report there were 13 applications and she has been enrolling more students.
- Mrs. Smith mentioned that there is another high school close by that is closing and they will try to recruit students from there. They can restrict access to those students and Andrell is working on an analysis to get direct access to them.
- Superintendent Isaiah Pettway shared that there was an event for the community. There were 13 new families that came from this event, then more families came after just from hearing about it. The goal was to expose the school.
- Points of Pride: There were pictures of career day that were shared. Wednesday's are now open to students and they are averaging about seven students that wanted to hurry up and graduate which they did.

- She mentioned a partnership with a local church that will be hosting their graduation for the
- **PA 48 Report:** There are graphs for 8th, 9th and 10th graders only. This is because there are other there are fewer than 10 students. The sample sizes is too small. As you can see the average growth and percentile was in the 30s and 40s. For most of the students there was a plan developed for them. All middle schools students were tested and only 82% of the high school students. As of today 90% of the high schoolers were tested the idea is to grow but not meet the target. Half of the students grew but are still testing below average or grade level the meeting last week with staff there was a title meeting last week with staff to go over the data and create a plan. The staff agreed that they need to review things like fractions and basic math that were learned years ago but forgotten because they are not used daily. Superintendent Isaiah Pettway shared that there are greater number of students at weigh growing then in the state the state average is 31% and weight is at 41% one thing the school is still fighting with is the impact of Covid.

Treasurers Report

Jean Pash shared the following April 2022 Financial reports

- Ms. Jean Pash announced that the State Aid Payment was received in the amount of \$73,540.55. The Accounts Payable was \$382,073.76. The payroll for the month of April added up to \$9,832.13. Monies Transferred to Program and applied was \$75,000.00. The accounts payable as of May 30, 2022, was \$304,401.95. Payroll Liabilities was \$50,088.86. Retention bonuses given to staff was \$11,500.000. Request for transfer in the amount of \$85,000.00
- Jean shared that she has finalized your current and proposed budget for next year. At the year end the fund balance will be \$8,715.00 and for next year \$53,234.88.
- Supt. Pettway shared that next year there will be a \$8,100 per pupil increase but that was not included in the proposed budget.

Board Face Covering Mandate

- Shelly Smith shared that it will expire June 30th, 2022.
- Board Pres. Howard proposed it to be optional
- He asked if anyone felt strongly about it.

Training

- Lori Wright shared she took a course on

Action Items

Approval to Accept Financial Reports April 2022

- Motioned by Devontae Powell /2nd by Lori Wright
- Roll Call Vote: Howard Buetow (Y) Kelli Glenn (Y) Lori Wright (Y) Devontae Powell (Y) Angela Izzo (Y). Motion carries.

Approval to Accept Financial Reports May 2022

- Motioned by Lori Wright/2nd by Devontae Powell

- Roll Call Vote: Howard Buetow (Y) Kelli Glenn (Y) Lori Wright (Y) Devontae Powell (Y) Angela Izzo (Y). Motion carries.

Approval of the 21-22 Final Budget

- Motioned by Lori Wright/2nd by Devontae Powell
- Roll Call Vote: Howard Buetow (Y) Kelli Glenn (Y) Lori Wright (Y) Devontae Powell (Y) Angela Izzo (Y). Motion carries.

Approval of the 22-23 SY Budget

- Motioned by Lori Wright/2nd by Devontae Powell
- Roll Call Vote: Howard Buetow (Y) Kelli Glenn (Y) Lori Wright (Y) Devontae Powell (Y) Angela Izzo (Y). Motion carries.

LSSU Liaison Updates

Melissa Weinberger her report and shared the following:

- Melissa congratulated and welcomed new board member Angela Izzo.
- She will be receiving an email with links and more information as a board member.
- Reauthorization is coming up.

Board Committee Reports

- **Policy Report:** No meeting was held

Announcements

- Graduation Ceremony Thursday June 23, 2022 at 6 pm
- Next Board Meeting will be on July 16, 2022.

Call to the Public-No public present/no public comments

Meeting adjourned at 7:58 pm

Minutes submitted by: Alexandra Guzman

Minutes Certification:

Proposed minutes of Thursday June 16, 2022 Regular Meeting respectfully submitted,

Lori Wright

Board Secretary

07 / 04 / 2022

Date

Signature Certificate

Reference number: HUHQS-PC3HG-4HCT3-53TUA

Signer	Timestamp	Signature
Lori Wright Email: lori.wright@wayprogram.net		
Sent:	03 Jul 2022 17:50:46 UTC	
Viewed:	04 Jul 2022 17:05:42 UTC	
Signed:	04 Jul 2022 17:05:58 UTC	
Recipient Verification:		IP address: 174.25.171.205
✓Email verified	04 Jul 2022 17:05:42 UTC	Location: Caro, United States

Document completed by all parties on:
04 Jul 2022 17:05:58 UTC

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