



December 9, 2022

Mr. Isaiah Pettway
isaiah.pettway@wayprogram.net
WAY Academy Flint
817 E Kearsley
Flint, MI 48503

Dear Mr. Pettway:

RE: ** IMPORTANT: Your board policies update has been processed**

On behalf of the team at the National Charter Schools Institute, thank you for engaging us for our Board Policies Update Service. It is a privilege to work with you each Fall and Fall to ensure that WAY Academy of Flint's policies are up-to-date with changes in law, regulation, and best practices.

We have prepared the **Fall 2022** updates (and the associated administrative guidelines) for the WAY Academy of Flint's Board of Director's review and consideration. Once the Board has acted on these policies, please return the completed disposition form (attached) and any changes to me either via email at boardpolicies@nationalcharterschools.org or via fax at (989) 317-3514. Upon receipt, we will finalize these updates, as appropriate, and return them to you. We will also prepare and send an updated copy of your Board Policies Manual for your convenience.

Also, please know that your policies are available anytime through Epicenter. This ensures that everyone at your school has easy access to them so they can provide clear direction and guidance for your school. Please do not hesitate to contact us if you need help signing onto your Epicenter account, I have provided the Board login below.

Username: wayofflint
Password: gowayflint!

As part of our commitment to WAY Academy of Flint, please know that we're always here to support you. If you ever need support on how to best use your policies, or if we can be of assistance with your next board retreat or planning session, please don't hesitate to call your associate, Mr. Neil Hartman or me. We would be honored to help out.

Again, thank you for your work with the Institute. We look forward to our continued work together.

Sincerely,

A handwritten signature in black ink that reads "Michelle Wilson".

Michelle Wilson
Board Services Coordinator
National Charter Schools Institute

Enclosures



WAY Academy Flint

DISPOSITION FORM
POLICIES FOR BOARD ADOPTION – FALL 2022

<u>Policy Number</u>	<u>ADOPTED</u>	<u>TABLED</u>	<u>REJECTED</u>
Table of Contents	<u>X</u>	_____	_____
6108	<u>X</u>	_____	_____
6460	<u>X</u>	_____	_____
8805	<u>X</u>	_____	_____
9150	<u>X</u>	_____	_____

Date of Board Meeting: December 15, 2022

Send Final Policies to: Isaiah Pettway, Superintendent & Alexandra Guzman, Compliance Coordinator

E-mail Address: isaiah.pettway@wayprogram.net, alexandra.guzman@wayprogram.net

AFTER BOARD ACTION, PLEASE RETURN THIS FORM TO:

Michelle Wilson, Board Services Coordinator

National Charter Schools Institute

E-mail: boardpolicies@nationalcharterschools.org

Phone: (989) 317-3510 Fax: (989) 317-3514

Fall 2022 Board Policies Summary Table

Board Policies

Policy No.	Policy Title	New/ Revise/ Replace/ Delete	Legally Required, Legal Content or Best Practice	Summary
Regular Fall Update				
6108	Authorization to Use Electronic Transfer of Funds and Automated Clearing House Arrangements	NEW	Best Practice	<p>This new policy is provided in response to client requests. In order to utilize electronic fund transfers and automated clearing house (ACH) arrangements and transactions, the Academy must have a written ACH policy in place. This policy includes the components required by Michigan statute.</p> <p>This policy should be adopted in order to utilize electronic fund transfers and automated clearing house arrangements and transactions.</p>
6460	Vendor Relations	Revised	Legal Content	<p>This policy has been revised at client request to provide optional language that allows for preferred vendor access to students and their parent/guardian for non-academy purchases.</p> <p>This option is offered for consideration.</p>
8805	Flags and Displays	NEW	Legal Content	<p>This new policy is offered at the request of clients. This is not a required policy and should only be considered after discussion with academy leadership and legal counsel. Be sure to note that any prohibitions should <u>not</u> be "message-based" but rather restricting permission in a reasonable, academy-oriented manner. In the case of academies that permit the display of "message-based" flags or displays, this policy should not be adopted.</p>
9150	Academy Visitors	Revised	Best Practice	<p>The proposed revision to this policy reflects the recent changes required by amendments, approved by the Governor, to the Sex Offender Registration Act (SORA). The change was made to Policy 8400 in a recent update.</p> <p>This revision should be considered in order to have consistent policies and to remain compliant with Michigan law.</p>

Administrative Guidelines

Guideline No.	Guideline Title	New/ Revise/ Replace/ Delete	Legally required or Best Practice	Summary
8800A	Religious Activities/Ceremonies	DELETE	Best Practice	See Legal Alert #01.

Quickly Find Your Board Policies in Epicenter

1. Sign in at my.epicenternow.org

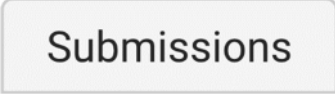
a. Use your board's shared username and password

Username: wayofflint

Password: gowayflint!

2. Click the Board Center icon



3. Click the  tab.

4. Find and Download Your File:

The screenshot shows the 'Current Key Submissions' page in Epicenter. It features a table with columns for 'Type' and 'Submission'. The table lists several submissions, including a 'Final Board Policy Manual' and 'Final BP 0000 - Board Operating Policies'. Callouts highlight the 'Download Whole Manual' button for the first submission and the 'Download Individual Policy' button for the 'Final BP 0000' submission. A callout also points to the 'Individual Policy Title' column for the 'Final BP 0000' submission.

Type	Submission
<input type="checkbox"/> *Final Board Policy Manual Date: 2020-06-30 Fall, Spring, or Special: 2. Spring Year: 2020 Note:	Board Policy Manual.pdf Academy for Business and Technology BP Manual - Sp20.pdf
<input type="checkbox"/> Final BP 0000 - Board Operating Policies Fall, Spring, or Special: 2. Spring Year: 2020 Note:	BP 0000 - Board Operating Policies (Part 1).pdf 0000 BP - BOARD OPERATING POLICY INDEX.pdf BP 0000 - Board Operating Policies (Part 2).pdf 0100 BP - Definitions.pdf BP 0000 - Board Operating Policies (Part 3).pdf 0110 BP - Official Description.pdf BP 0000 - Board Operating Policies (Part 4).pdf 0120 BP - Powers and Philosophy.pdf BP 0000 - Board Operating Policies (Part 5).pdf 0130 BP - Functions.pdf BP 0000 - Board Operating Policies (Part 6).pdf 0140 BP - Membership.pdf BP 0000 - Board Operating Policies (Part 7).pdf 0150 BP - Organization.pdf BP 0000 - Board Operating Policies (Part 8).pdf 0160 BP - Meetings.pdf BP 0000 - Board Operating Policies (Part 9).pdf 0170 BP - Duties.pdf
<input type="checkbox"/> Final BP 1000 - Administration Fall, Spring, or Special: 2. Spring Year: 2020 Note:	BP 1000 - Administration (Part 1).pdf 1000 BP - ADMINISTRATION INDEX.pdf BP 1000 - Administration (Part 2).pdf 1110 BP - Assessment of Academy's Goals.pdf BP 1000 - Administration (Part 3).pdf

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Legend:

LR = Legally Required (if applicable)
LC = Legal Content
BP = Best Practice

0000 BOARD OPERATING POLICY¹

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	0112 Purpose	BP
	0115 Address	BP
0120	Powers and Philosophy	
	0121 Authority	BP
	0122 Board Powers	LC
0130	Functions	
	0131 Legislative	BP
	0131.1 Charter Contract Bylaws and Board Operating Policies	BP
	0132 Executive	BP
	0132.1 Selection of Educational Service Provider	BP
	0132.2 Administrative Procedures	BP
	0133 Judicial	BP
0140	Membership	BP
	0141 Number	BP
	0142 Appointment	BP
	0142.1 Term	BP
	0142.2 Oath	BP
	0142.3 Vacancies	BP
	0142.31 Filing a Board Vacancy	BP
	0142.4 Orientation	BP

	0143	Authority	BP
	0143.1	Public Expression of Board Members	LR
	0144	Operations	BP
	0144.1	Compensation	BP
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	0144.2	Board Member Ethics	BP
	0144.3	Conflict of Interest	LC
	0144.4	Indemnification	BP
	0145	Discriminatory Harassment	LC
0150		Organization	
	0151	Annual Organizational Meeting	LR
	0152	Officers	BP
	0154	Annual Organizational Meeting Agenda (Motions)	BP
	0155	Committees	BP
0160		Meetings	
	0161	Parliamentary Authority	BP
	0162	Quorum	LC
	0163	Presiding Officer	BP
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	0164.3	Emergency Meetings	LC
	0165	Notice	LC
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	0165.3	Posting Notice of Special Meetings	LC
	0165.4	Posting Notice of Emergency Meetings	LC
	0165.5	Recess	BP
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	0166	Agenda	LC
	0166.1	Consent Agenda	LC
	0167	Conduct	

	0167.1	Voting	LR
	0167.2	Closed Session	LR
	0167.3	Public Participation at Board Meetings	LR
	0167.4	Administrative Participation	BP
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	0168.2	Closed Meeting	LC
	0168.3	Committee Meetings	LC
	0169	Student Disciplinary Hearings	LC
	0169.1	Closed Session Requested	LC
	0169.2	Open Hearing	LC
0170	Duties		
	0171	Officers	
	0171.1	President	LC
	0171.2	Vice-President	LC
	0171.3	Secretary	LC
	0171.4	Treasurer	LC
	0172	Legal Counsel	BP
	0173	Independent Auditor	BP
	0175	Association Memberships	BP
	0175.1	Board Conferences, Conventions, and Workshops	BP

1000 ADMINISTRATION

1110	Assessment of Academy's Goals	
1130	Conflict of Interest	LR
1210	Board/Educational Service Provider/School Leader Relationship	BP
1217	Weapons	LR
1220	Employment of the Educational Service Provider/School Leader	BP

1230	Responsibilities of the Educational Service Provider/School Leader	BP
1230.01	Development of Administrative Guidelines	BP
1240	Evaluation of the Educational Service Provider	BP
1241	Termination of the Educational Service Provider/School Leader	BP
1400	Job Descriptions	
1420	Academy Administrator and School Leader Evaluation	LC
1421	Criminal History Record Check	LR
1422	Nondiscrimination and Equal Employment Opportunity	LR
1422.01	Drug-Free Workplace	LR
1422.02	Nondiscrimination Based on Genetic Information of the Employee	LC
1439	Administrator Discipline	LC
1613	Student Supervision and Welfare	LC
1623	Section 504/ADA Prohibition against Disability Discrimination in Employment	LR
1662	Anti-Harassment	LR

2000 PROGRAM

2105	Mission of the Academy	BP
2111	Value Statements for Board, Staff and/or Educational Service Provider, and Students	BP
2112	Parent and Family Engagement	LR
2120	School Improvement	LC
2131	Educational Outcomes for Students	BP
2132	Educational Process Goals	BP
2210	Curriculum Development - Approved Courses	LC
2210.01	Right to Inspect Instructional Materials	LC
2220	Adoption of Courses of Study	LC
2221	Mandatory Courses	LC
2225	Students with Limited English Proficiency	BP
2231	Curriculum	LC
2240	Controversial Issues	BP
2250	Innovative Programs	BP

2260	Nondiscrimination and Access to Equal Educational Opportunity	LR
2260.01	Section 504/ADA Prohibition Against Discrimination Based on Disability	LR
2261	Title I Services	LR
2261.01	Parent and Family Member Participation in Title I Programs	LR
2261.02	Title I – A Parent’s Right to Know	LC
2261.03	Academy and School Report Card	LR
2266	Discrimination on the Basis of Sex in Education Programs or Activities	LR
2270	Religion in the Curriculum	BP
2271	Postsecondary (Dual) Enrollment Option Program	LC
2280	Physical Education	BP
2330	Homework	BP
2340	Field and Other Academy-Sponsored Trips	BP
2370	Educational Options	BP
2370.01	On-Line/Blended Learning Program	LC
2410	Prohibition on Referral or Assistance	LR
2411	Guidance and Counseling	BP
2412	Homebound Instruction Program	LC
2413	Health Education Program	LC
2414	Reproductive Health and Family Planning	LR
2416	Student Privacy and Parental Access to Information (FERPA)	LR
2417	Comprehensive School Health Education	LC
2418	Sex Education	LR
2430	Academy-Sponsored Clubs and Activities	LC
2460	Education of Children with Disabilities	LR
2460.02	Least Restrictive Environment (LRE) Position Statement	LR
2521	Selection of Instructional Materials and Equipment	LC
2531	Copyrighted Works	BP
2605	Program Accountability and Evaluation	BP
2623	Student Assessment	LR
2628	State Aid Incentives	BP

2700	P.A. Annual Report	LC
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3000 **STAFF**

3000	Educational Service Provider Statement	
3220	Teacher Evaluation	LC

5000 **STUDENTS**

5111	Admission of Students	LR
5111.01	Homeless Students	LR
5111.02	Educational Opportunity for Military Children	LR
5111.03	Children and Youth in Foster Care	LR
5112	Entrance Age	LC
5114	Foreign and Foreign-Exchange Students	LR
5130	Withdrawal from the Academy	LC
5136	Personal Communication Devices	BP
5200	Attendance	BP
5215	Missing and Absent Children	LC
5223	Absences for Religious Instruction	LC
5230	Late Arrival and Early Dismissal	BP
5310	Health Services	LR
5320	Immunization	LC
5330	Use of Medications	LR
5330.01	Epinephrine Auto-Injectors	LR
5331	Students with Special Dietary Needs	BP
5340	Student Accidents	BP
5340.01	Concussions and Athletic Activities	LR
5341	Emergency Medical Authorization	LC
5342	Do Not Resuscitate Orders (DNR) for Minor Students	LR
5343	Physician Order for Scope of Treatment (POST)	LR
5420	Reporting Student Progress	BP
5451	Student Recognition	BP
5460	Graduation Requirements	LC

5463	Credits from Nonpublic Schools	BP
5464	Early Graduation	BP
5500	Student Conduct	LC
5510	Students-Sex Offender Registry; Criminal Convictions	BP
5511	Dress and Grooming	BP
5512	Use of Tobacco by Students	LC
5513	Care of Academy Property	BP
5516	Student Hazing	LC
5517	Anti-Harassment	LR
5517.01	Bullying	LR
5520	Disorderly Conduct	BP
5530	Drug Free Environment	LR
5532	Performance-Enhancing Drugs/Compounds	LR
5540	Interrogation of Students	LC
5600	Student Discipline	LC
5610	Emergency Removal, Suspension, and Expulsion of Students	LR
5611	Due Process Rights	LR
5630.01	Student Seclusion and Restraint	LR
5710	Student Grievance	BP
5722	Academy-Sponsored Publications and Productions	LC
5771	Search and Seizure	LR
5772	Possession of Weapons	LR
5780	Student/Parent Rights	LR
5820	Student Government	BP
5830	Student Fund-Raising	LC
5850	Social Events	BP

6000 FINANCES

6107	Authorization to Accept and Distribute Electronic Records and to Use Electronic Signatures	LC
6108	Authorization to Use Electronic Fund Transfers and Automated Clearing House Arrangements	BP
6110	Grant Funds	LR

6111	Internal Controls	LR
6112	Cash Management of Grants	LC
6114	Cost Principles – Spending Federal Funds	LC
6116	Time & Effort Reporting	LC
6144	Investments	LR
6152	Student Fees, Fines, and Supplies	BP
6210	Fiscal Planning	BP
6220	Budget Preparation	LC
6230	Budget Hearing	LC
6231	Budget Implementation	BP
6320	Purchasing	LR
6325	Procurement – Federal Grants/Funds	LR
6420	Conflict of Interest – Legal Counsel, Advisors, or Consultants	LC
6423	Use of Credit/Debit Cards	BP
6440	Cooperative Purchasing	BP
6460	Vendor Relations	LC
6470	Payment of Claims	BP
6550	Travel Payment & Reimbursement	LR
6605	Crowdfunding	BP
6670	Trust and Agency Fund	BP
6680	Recognition	LC
6700	Fair Labor Standards Act (FLSA)	LR
6800	System of Accounting	LC
6850	Public Disclosure and Reporting	LR

7000 **PROPERTY**

7217	Weapons	LR
7230	Gifts, Grants, and Bequests	BP
7310	Disposition of Surplus Property	LR
7420	Hygienic Management	BP
7430	Safety Standards	LC
7434	Use of Tobacco on Academy Premises	LR

7440	Facility Security	BP
7440.01	Video Surveillance and Electronic Monitoring	LC
7450	Property Inventory	LR
7455	Accounting System for Fixed Assets	BP
7530	Lending of Board-Owned Equipment	BP
7540	Technology	LC
7540.02	Web Accessibility, Content, Services, Apps and Services	LC
7540.03	Student Technology Acceptable Use and Safety	LR
7540.04	Staff Technology Acceptable Use and Safety	LR
7540.05	Academy-Issued Staff E-mail Account	BP
7540.07	Personal Internet Account Privacy – Students	LC
7540.08	Personal Internet Account Privacy – Staff	LC
7541	Electronic Data Processing/Information System Disaster Recovery Plan	BP
7542	Access to Academy Technology Resources and/or Information Resources from Personal Communication Devices	BP
7543	Utilization of the Academy’s Website and Remote Access to the Academy’s Network	BP
7544	Use of Social Media	LC
7545	Electronic Communications	BP

8000 OPERATIONS

8120	Iran Economic Sanctions Act Compliance	LR
8142	Criminal History Record Check	LR
8142.01	Weapons	LR
8210	Academy Calendar	LC
8220	School Day	BP
8310	Public Records	LR
8310.01	Enhanced Access to Public Records	LR
8315	Information Management	BP
8320	Personnel Files	BP
8321	Criminal Justice Information Security (Non-Criminal Justice Agency)	LR

8330	Student Records	LR
8340	Letters of Reference	LR
8350	Confidentiality	LR
8351	Breach of Confidential Information	BP
8390	Animals on Academy Property	LR
8400	Academy Safety Information	LR
8401	Fire Safety and Fire Department Notification	LR
8402	Emergency Operations Plan	LR
8405	Environmental Health and Safety Issues	LC
8405.01	Integrated Pest Management	LC
8410	Crisis Intervention	BP
8420	Emergency Situations at the Academy	LC
8431	Preparedness for Toxic Hazards and Asbestos Hazard	LR
8442	Reporting Accidents	BP
8450	Control of Casual-Contact Communicable Diseases	BP
8450.01	Pediculosis (Head Lice)	BP
8450.02	Protective Face Coverings During Pandemic-Epidemic Events	BP
8453	Direct Contact Communicable Diseases	BP
8453.01	Control of Blood-Borne Pathogens	LC
8462	Student Abuse and Neglect	LC
8500	Food Services	LR*
8510	Wellness	LR
8510	Appendix A: Specific Goals for Nutrition	
8510	Appendix B: Specific Goals for Physical Activity	
8510	Appendix C: Specific Goals for Other Academy-Based Activities Designed to Promote Student Wellness	
8510	Appendix D: Specific Goals for Nutrition Promotion	
8510	Appendix E: Nutrition Guidelines for All Foods Available On Campus During the School Day	
8510	Appendix F: Wellness Policy Board Resolution	

8531	Free and Reduced–Priced Meals	LC
8540	Vending Machines	LR*
8660	Transportation by Private Vehicle	BP
8710	Insurance	LC
8800	Religious/Patriotic Ceremonies and Observances	LC
8805	Flags and Displays	LC
8900	Anti-Fraud	BP

9000 RELATIONS

9111	Telephone Communications	BP
9120	Academy Information Program	BP
9130	Public Complaints	BP
9150	Academy Visitors	BP
9160	Public Attendance at Academy Events	LC
9250	Parent/Legal Guardian Review of Instructional Materials and Observation of Instructional Activities	LR
9500	Relations with Educational Institutions and Organizations	BP
9555	Partnerships with Business	BP
9700	Relations with Special Interest Groups	BP
9700.01	Advertising and Commercial Activities	BP
9710	Volunteers	BP

¹ Many of the board operating policies are also required by the Charter Contract, and are generally contained in the bylaws in the Charter Contract. The bylaws enshrined the Charter Contract always take precedence over these board operating policies. Each contract should be reviewed to consider whether these policies are required by contract, even if not required by law.

*These food policies are only legally required if the school that serves food to students AND receives direct or indirect federal aid for the food program.

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Adoption Date: **09.14**

Classification:

Revised Dates: **4/16/15; 6/10/15; 4/13/16; 11/17/16; 1/26/17; 8/17/17;**

**9/26/17; 3/15/18; 9/20/18; 12/20/18; 9/19/19; 4/16/20; 5/21/20; 9/17/20;
11/19/20; 6/24/21; 12.21**

6000 FINANCES

6107	Authorization to Accept and Distribute Electronic Records and to Use Electronic Signatures	LC
6108	Authorization to Use Electronic Fund Transfers and Automated Clearing House Arrangements	BP
6110	Grant Funds	LR
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6210	Fiscal Planning	BP
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6230	Budget Hearing	LC
6231	Budget Implementation	BP
6320	Purchasing	LR
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6460	Vendor Relations	LC
6470	Payment of Claims	BP
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6670	Trust and Agency Fund	BP
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6700	Fair Labor Standards Act (FLSA)	LR
6800	System of Accounting	LC

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Adoption Date: **09.14**

Classification:

Revised Dates: **4/13/16; 11/17/16; 1/26/17; 12/20/18; 9/19/19; 4/16/20;
5/21/20; 6/24/21; 12.21**

NEW POLICY - FALL 2022 - AUTHORIZATION TO USE ELECTRONIC FUND TRANSFERS AND AUTOMATED CLEARING HOUSE ARRANGEMENTS

Reference:
M.C.L. 124.301 - 124.305

In accordance with the provisions of law, the Board of Directors authorizes the acceptance and distribution/transmission of electronic fund transfers (EFTs) and automatic clearing house arrangements (ACH). The [] Educational Service Provider or School Leader shall put in place measures to protect the integrity and security of such transactions to comply with mandates of State and Federal agencies or programs, including Medicaid.

Definitions

"ACH arrangement" means the agreement between the originator of the ACH transaction and the receiver of the ACH transaction.

"ACH transaction" means an electronic payment, debit, or credit transfer processed through an automated clearing house.

"Automated clearing house" or "ACH" means a national and governmental organization that has authority to process electronic payments including, but not limited to, the national automated clearing house association and the Federal reserve system.

"Electronic transactions officer" or "ETO" means the Educational Service Provider or School Leader or another person designated by the Board to have the responsibilities of the ETO as prescribed in the Michigan Electronic Transactions of Public Funds Act.

All Academy staff shall comply with all provisions of the Uniform Electronic Transaction Act when creating, generating, sending, communicating, receiving, storing, processing, using, and relying upon electronic records. Further, all Academy staff and other persons who use electronic signatures when completing transactions with the Board shall do so in compliance with State law.

ACH Transactions and Arrangements

The Educational Service Provider or School Leader or another employee designated by the ETO is authorized to engage in electronic transfer of funds and ACH arrangements in accordance with this policy. The Educational Service Provider or School Leader shall be responsible for overseeing the Academy's ACH transactions, including payment approval, accounting, reporting, and compliance with this ACH policy.

Internal Controls

The Educational Service Provider or School Leader is responsible for disbursement of funds and shall submit appropriate documentation to the Board. Such documentation shall include:

- A. information regarding the goods or services purchased;

- B. **the cost of goods or services;**
- C. **the date of the payment; and**
- D. **departments serviced by the payment.**

This documentation shall be contained in the Academy's electronic general ledger software system or in a separate report to the Board. ACH invoices must be reviewed and approved prior to payment.

The Academy's system of internal controls (see Policy 6111 - Internal Controls) shall be used to monitor the use of ACH transactions.

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Legal References: M.C.L. 124.301 - 124.305

Adoption Date:
Classification: **Best Practice**
Revised Dates: ;

REVISED POLICY - FALL 2022 - ACADEMY VISITORS

Reference:

MCL 15.321 et. seq.

Neither the Board of Directors nor the Educational Service Provider shall knowingly enter a contract with any supplier of goods or services with which any Board member or officer, staff member, or agent of this Academy has any financial or beneficial interest (direct or indirect), unless that person has neither solicited the contract nor participated in the negotiations leading up to the contract. This prohibition shall not prevent any person from receiving royalties upon the sale of any textbook that ~~he/she~~ **the person** has authored and/or that has been approved for use in the Academy.

For the purpose of this policy, "*beneficial interest*", shall be determined in accordance with MCL 15.321 et seq.

Board members and Educational Service Provider personnel shall not accept any gifts or favors from vendors that might influence the eventual purchase of equipment, supplies, or services.

All sales persons, regardless of product, shall register with the School Leader's office before contacting any teachers, students, or other personnel of the Academy. Purchasing personnel shall not show any favoritism to any vendor. In accordance with the policies of the Board, each order shall be placed on the basis of quality, price, and delivery (with past service a factor if all other considerations are equal).

Preferred Vendors for Non-Academy Purchases

The Academy may provide a vendor with exclusive access to market its products to parents/guardians and/or students at academy events that the Academy considers to be limited public forums or nonpublic forums. Students and/or parents/guardians are not required to purchase goods or services from a preferred vendor; however, the Academy may choose to limit access to a preferred vendor to minimize distractions and maximize its ability to educate and/or communicate with parents and students.

To select a preferred vendor, the Educational Service Provider or School Leader or purchasing agent may solicit proposals for exclusive access from vendors and specifically identify the particular academy event(s) at which the successful vendor will have exclusive access. The Educational Service Provider or School Leader or purchasing agent may interview potential vendors as part of the selection process.

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Adoption Date: **09.13**

Classification: **Legal Content**

Revised Dates: ;

8000 OPERATIONS

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8142	Criminal History Record Check	LR
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8510	Appendix A: Specific Goals for Nutrition	
8510	Appendix B: Specific Goals for Physical Activity	
8510	Appendix C: Specific Goals for Other Academy-Based Activities Designed to Promote Student Wellness	
8510	Appendix D: Specific Goals for Nutrition Promotion	
8510	Appendix E: Nutrition Guidelines for All Foods Available On Campus During the School Day	
8531	Free and Reduced-Priced Meals	LC
8540	Vending Machines	LR*
8660	Transportation by Private Vehicle	BP
8710	Insurance	LC
8800	Religious/Patriotic Ceremonies and Observances	LC
8805	Flags and Displays	LC
8900	Anti-Fraud	BP

LR* These policies are only legally required if the Academy serves food to students and receives direct or indirect federal aid for the program.

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NEW POLICY - FALL 2022 - FLAGS AND DISPLAYS

This policy is adopted by the Board of Directors as a content-neutral policy with respect to the appropriate usage and display of items in Academy buildings and on/in Academy property, including flags, banners, posters, electronic insignia, and similar items (collectively "Displays"). In addition to the use of the American flag as addressed in Policy 8800, the only Displays that may be flown, posted, or affixed to the grounds, stadiums, fencing, walls, doors, ceilings, or any other furnishings or appurtenances of any public school system building, vehicle, or facility owned or operated by the Board or posted on any electronic messaging, including emails, on the Academy's network, are as follows:

- A. The current Michigan flag.
- B. The current school flag.
- C. Displays used in the classroom as a part of a temporary unit of study within the approved curriculum as approved by the School Leader.
- D. Displays that denote a recognition of achievement and are approved by the School Leader.
- E. Michigan High School Athletic Association or other similar sport tournament Displays recognizing the participation of or accomplishment of a school team and/or athlete.
- F. Displays from colleges or universities () which may be placed in an Academy classroom or administrative office.
- G. Flags of countries representing our Foreign Exchange Students.
- H. Displays representing student organizations/clubs as approved by the School Leader.

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9000 RELATIONS

9111	Telephone Communications	BP
9120	Academy Information Program	BP
9130	Public Complaints	BP
9150	Academy Visitors	BP
9160	Public Attendance at Academy Events	LC
9250	Parent/Legal Guardian Review of Instructional Materials and Observation of Instructional Activities	LR
9500	Relations with Educational Institutions and Organizations	BP
9555	Partnerships with Business	BP
9700	Relations with Special Interest Groups	BP
9700.01	Advertising and Commercial Activities	BP
9710	Volunteers	BP

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REVISED POLICY - FALL 2022 - ACADEMY VISITORS

The Board of Directors welcomes and encourages visits to ~~school~~**the academy** by parents, other adult residents of the community and interested educators. But in order for the educational program to continue undisturbed when visitors are present and to prevent the intrusion of disruptive persons into the ~~school~~**academy**, it is necessary to establish visitor procedures.

The Educational Service Provider has the authority to prohibit the entry of any person to the ~~school~~**Academy** or to expel any person when there is reason to believe the presence of such person would be detrimental to the good order of the Academy. If such an individual refuses to leave the ~~school~~**Academy** grounds or creates a disturbance, the School Leader is authorized to request from the local law enforcement agency whatever assistance is required to remove the individual.

Individuals who are registered sex offenders and wish to participate in academy activities may be allowed on campus. Conditions may be imposed by the Educational Service Provider or School Leader on the individual's campus visit(s) governing the terms and conditions of the visit. These conditions may include, but are not limited to, the need to receive prior permission before entering campus, required check-in, an approved escort in the building or at an event, and time or location limitations while on campus.

~~Parents/Guardians, who are registered sex offenders and wish to participate in their child's school activities, may be allowed on campus at the discretion and under the direction of the School Leader. Conditions may be imposed, including but not limited to the following: must have prior permission, must check in, must have approved escort in building or at event, must leave premises immediately upon conclusion of business, and may not visit while school is in session.~~

Nonstaff access to students and classes must be limited and only in accordance with a schedule which has been determined by the School Leader after consultation with the teacher whose classroom is being visited. Classroom visitations must be nonobtrusive to the educative process and learning environment and should not occur on an excessive basis.

Parent concerns about any aspect of ~~his/her~~**their** child's educational program should be presented through the procedure set forth in Board Policy 9130 - Public Complaints, a copy of which is available at the office.

Except as set forth in Academy policy, canines brought on the premises by law enforcement personnel for law enforcement purposes, or in the case of "service animals" required for use by a person with a disability, no other animals may be brought or released onto Academy premises at any time.

The Educational Service Provider shall promulgate such Administrative Procedures as are necessary to protect students and employees from disruption to the educational program or the efficient conduct of their assigned tasks.

Rules regarding entry of persons other than students, staff, and faculty upon ~~school~~**academy** grounds or premises shall be posted conspicuously at or near the entrance to such grounds or premises if there are no formal entrances, and at the main entrance.

Individual Board members who are interested in visiting ~~schools~~**the academy** or classrooms on an unofficial basis shall make the appropriate arrangements with the School Leader. In keeping with Board bylaws, such Board member visits shall not be considered to be official unless designated as such by the Board.

The Board member shall be visiting as an interested individual in a similar capacity of any parent or citizen of the community. These visits should not be considered to be inspections nor as supervisory in nature.

If, during a visit to ~~a school~~**the academy** or program, a Board member observes a situation or condition which causes concern, ~~s/he~~ **the Board member** should discuss the situation first with the School Leader as soon as convenient or appropriate. Such a report or discussion shall not be considered an official one from the Board.

If the Board member believes the situation or condition serious enough, ~~s/he~~ **the Board member** may wish to also inform the Educational Service Provider.

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