

WAY Academy of Flint
817 E. Kearsley St.
Flint, MI 48503
Board of Directors Regular Board Meeting
November 15, 2018
6:30 PM
Minutes

I. Call to Order by the President at 6:31pm

II. Attendance Roll Call

Buetow X
Nelson X
Wright Absent
Cabine X
Spencer Absent

III. Approval of Agenda

Motion made to accept agenda as presented by Angela Nelson/Seconded by Melissa Cabine. All members voted with Aye. There were none opposed. Approved unanimously.

IV. Call to the Public – None

V. Consent Agenda

A. Accept minutes of October 18, 2018 Meeting

Motion made to accept the minutes of October 18, 2018 Regular Meeting as presented by Angela Nelson/Seconded by Melissa Cabine. All members voted with Aye. There were none opposed. Approved unanimously.

VI. Correspondence

Board President Howard Buetow spoke about email the board received from Chris Ochelski (LSSU), which showed the school had achieved 100% on the recent personnel audit.

VII. Old Business – None

VIII. New Business

A. Discussion Items

1. Superintendent's Report - Jennifer Hernandez – Not in attendance
2. Director's Report - Scott Herwood

Scott Herwood shared a handout on the school's attendance/credit attainment and spoke to the board about this. Mr. Herwood shared on the count period, and obtaining two-way communication from our students. He indicated that credit attainment numbers are up for the month of October. Attendance has also increased for the month of October. Check and Connect Professional Development was held at the building this past week for the staff. As our Flint Campus was tagged by the state as CSI??, the school was awarded a grant to pay for this type of PD program. The PD assisted with information on how we can help students who are struggling with attendance and credit attainment, and how can we get them back on track. Board President Howard Beutow asked if we had a chance to connect with new charter school that was opening in the area? Mr. Herwood shared that he has been in touch with them, and they are focused on K-3 at this time, however, they asked that Mr. Herwood stay in touch as we could possibly work with them in the future. Board President Buetow shared that the board had previously discussed opening an elementary within the city, however, location had never been determined.

3. Academic Goals and Progress Report - Jennifer Hernandez – Not in attendance
4. October 2018 Financial Reports - Kelli Glenn

Kelli Glenn shared this information with the board and provided them with a financial handout. The first state aid payment was received in October. A budget adjustment will be requested later this evening on the subscription line item. Another adjustment will be requested later this evening pertaining to legal fees. Board President Howard Buetow asked if the workshop and conferences line item comes from the boards 3%? Kelli Glenn indicated that it is a General Fund line item. Board Member Melissa Cabine inquired as to whether or not we have any large legal issues coming up. Kelli Glenn indicated there were none at this time.

5. November 2018 Budget Amendment

Kelli Glenn shared on the November 2018 Budget Amendment and shared a handout with the board. The total from State Sources is based on 132 student count at a per pupil funding amount of \$7,871.00. Board Member Melissa Cabine asked what our estimate had previously been, and Ms. Glenn shared the estimated number was 180, which we didn't meet for this count period. Line items previously shared have been adjusted in the amendment. Board President Buetow asked what United Way is used for? Ms. Glenn shared this grant provides water and training on drinking water to our Flint students. Board

Member Melissa Cabine asked for clarification on why the drop in Lab experts, in which Ms. Glenn replied there is a reduction for Lab Experts due to a reduction in enrollment. Ms. Glenn shared there is no longer a team leader at the school due to the reduction in enrollment. Mr. Herwood will be assisting with the team leader role. The custodial budget reflects a change due to the enrollment reduction, and the staff will be assisting with custodial duties.

Board President Buetow shared that Bethany Rayl had previously served as Building Leader and Team Leader simultaneously.

Board Member Melissa Cabine inquired on the reduction of the management fee, which Ms. Glenn addressed.

Board President Buetow asked if we previously had an attendance number which was low. Ms. Glenn shared the current number is low, however, Flint did have a large graduating class which could have impacted this number. Board held additional conversation around enrollment numbers.

6. Training

Board President Buetow shared he didn't have a chance to look into this. Board Member Angela Nelson shared she sent some information to President Buetow earlier in the day pertaining to training. President Buetow will forward the information to the remaining board members. LSSU representative Melissa Weisburger shared the board members would need to let her know the webinar name(s) for which they are attending, and she will make sure the board member(s) receive credit for it. Board Member Angela Nelson shared the webinars will be useful and are a good start for the other board members to view.

Board President Buetow inquired if anyone had thought about going to LSSU board training that is scheduled for July 26-27, 2019? The board had additional conversation around the upcoming board training.

B. Action Items

1. Accept Financial Report

Motion made to accept the October 2018 Financial Report as presented by Melissa Cabine /Seconded by Angela Nelson. All members voted with Aye. There were none opposed. Approved unanimously.

2. Approve November 2018 Budget Amendment

Motion made to approve the November 2018 Budget Amendment as presented by Angela Nelson/Seconded by Melissa Cabine. All members voted with Aye. There were none opposed. Approved unanimously.

IX. LSSU Authorizer Liaison Report – Melissa Weisberger

Melissa Weisberger shared on upcoming July 2019 training and will be looking for a solid RSVP in January/February 2019. Ms. Weisberger will send out a reminder. Board webinar training held on November 7, 2018 pertained to dealing with management companies. The next webinar will be in February and Ms. Weisberger will provide this information to the board. Ms. Weisberger reminded the board to return the conflict of interest forms. Ms. Weisberger presented the LSSU board manual and Board Governance Book to Board President Buetow for the board to use as a reference.

In honor of board appreciation, gifts were provided to each board member on behalf of LSSU.

X. Board Committee Reports/Comments

Board President Buetow shared on whether or not WAY could provide the board with an email to use so they can easily discern between their personal email and those that are used for board business.

Motion made to adopt moving board email accounts to something more manageable including nominating Board President Howard to investigate using WAY or an External Service by Melissa Cabine/Seconded by Angela Nelson. All members voted with Aye. There were none opposed.

Board held additional conversation pertaining to using a Google account and shared on pros and cons on using this type of account.

XI. Announcements - None

XII. Call to the Public – None

XIII. Adjournment

Motion made to adjourn at 7:21 pm by Angela Nelson/Seconded by Melissa Cabine. All members voted with Aye. There were none opposed. Approved unanimously.

Meeting adjourned at 7:21 pm.

Minutes Certification:

Approved minutes of November 15, 2018 Regular Meeting
Respectfully submitted.


Board Secretary


Date