

Minutes Certification:

Approved minutes of ___June 20th, 2024_____ Annual Board Meeting respectfully submitted,


Venetta Tucker (Sep 4, 2024 16:09 EDT)

Board Secretary

09/04/24

Date







Template-Approved Minutes Certification

Final Audit Report

2024-09-04

Created:	2024-09-04
By:	Alexandra Guzman (alexandra.guzman@wayprogram.net)
Status:	Signed
Transaction ID:	CBJCHBCAABAAfrIMieYbMi4WJr0X1VrRcdOoFS1Tzyuv

"Template-Approved Minutes Certification" History

-  Document created by Alexandra Guzman (alexandra.guzman@wayprogram.net)
2024-09-04 - 3:04:15 PM GMT
-  Document emailed to Venetta Tucker (venetta.tucker@wayprogram.net) for signature
2024-09-04 - 3:04:19 PM GMT
-  Email viewed by Venetta Tucker (venetta.tucker@wayprogram.net)
2024-09-04 - 8:08:10 PM GMT
-  Signer Venetta Tucker (venetta.tucker@wayprogram.net) entered name at signing as Venetta Tucker
2024-09-04 - 8:09:14 PM GMT
-  Document e-signed by Venetta Tucker (venetta.tucker@wayprogram.net)
Signature Date: 2024-09-04 - 8:09:16 PM GMT - Time Source: server
-  Agreement completed.
2024-09-04 - 8:09:16 PM GMT

Board Meeting Minutes
W-A-Y Academy Flint
(Annual Reorganizational Board Meeting)

Date: June 20th, 2024

Members Present: Howard Buetow, Venetta Watt Tucker, Sanford J. Edwards III and Kelli Glenn.

Others present: Shelli Smith and Melissa Weisburger

Meeting Called to Order @ 6:30 pm

Roll Call Attendance

Howard Buetow (Genesee County)- Present

Kelli Glenn (Washtenaw County)- Present

Venetta Watt Tucker (Genesee County)- Present

Sanford J. Edwards III (Genesee County)- Present

Approval of the Agenda

Motion moved by Venetta Watt Tucker/2nd by Kelli Glenn

Roll Call Vote: Howard Buetow (Y) Kelli Glenn (Y) Venetta Watt Tucker (Y) Sanford J Edwards III (Y). Motion carries.

Call to the Public:

- Read by Howard Buetow-no public present or commenting.

Election of Officers for 2024-25:

- A. President- Sanford J. Edwards III
- B. Vice President- Howard Buetow
- C. Secretary- Venetta Watt Tucker
- D. Treasurer- Kelli Glenn

Designations and Appointments:

- A. Adopt 2024-25 Board Meeting Calendar: (Currently held on 3rd Thursday of the Month)
- B. Designate Person Responsible for Posting Notices: (Currently handled by Building Administrative Assistant)
- C. Designate Location of Public Notices Postings: (Currently posted at Front Entrance of Campus Site)
- D. Designate Principal Print Media Source: (Current sources are Flint Journal & M-Live.
- E. Designate Depository for Academy Funds: (Current bank is Chase Bank)
- F. Designate Board Members and Others Eligible to Sign Academy Checks and Transfer Funds: (Currently designated by the Board President, Board Treasurer & Director of Finance)
- G. Designate Personnel Authorized to Negotiate and Implement Contracts: (Current designees are Board

- President, Superintendent and Director of Finance)
- H. Appoint Board Legal Counsel: (Currently Dickinson-Wright PLLC)
- I. Appoint External Independent Auditor: (Currently Taylor & Morgan)
- J. Designate Sexual Harassment and Title IX Contact Person: (Currently the Superintendent)
- K. Designate Section 504 Contact person: (Currently the Academy Director)
- L. Bond the Board President and Treasurer
- M. Designate Board President as Chief Administrative Officer
- N. Comply with Academy Charter and State and Federal Law
- O. Designate Board Secretary as Board Correspondent
- P. Designate the Academy's AHERA Officer: (Currently the Director of Finance)
- Q. Designate Freedom of Information Act Contact Person: (Currently the Director of Finance)
- R. Designate Liaison for Homeless Children and Youth as authorized under Title VII-B:
(Currently the
School Social Worker)
- S. Designate Civil Rights Representative: (Currently the Superintendent)

Adopt the Election of Officers & Appointments A-S

Motion moved by by Kelli Glenn/ 2nd Sanford J Edwards

Roll Call Vote: Howard Buetow (Y) Kelli Glenn (Y) Venetta Watt Tucker (Y) Sanford J Edwards III (Y). Motion carries.

Consent Agenda

- Approval of the April 18th, 2024, Regular Board Meeting Minutes
Motion moved by Venetta Watt Tucker/2nd by Sanford J Edwards III
Roll Call Vote: Howard Buetow (Y) Kelli Glenn (Y) Venetta Watt Tucker (Y) Sanford J Edwards III (Y). Motion carries.

Correspondence

- None

Old Business

- None

New Business

Discussion Items

Superintendents Report

Superintendent Isaiah Pettway was absent.

Director's Report

Director Shelly Smith shared the following:

- The enrollment of students for the month of March was done by 2 because those students graduated.
- Total Credit attainment throughout the month was 53.6 credits.

- Total Average credit was 0.59 which was a little over the average goal of 0.50.
- The highest grade level who obtained credits were the seniors.
- Ms. Smith summarized the AER Letter and Report.
- Summarized the NWEA Mid point scores and explained the comparisons. Fall to Spring and reminded the board this is the first year they use this exam.

Points of pride:

1. It was an amazing month of credit attainment with only one researcher earning zero credit in May.
2. We took four groups of researchers to the Flint Institute of Art in May. For 23% of them, it was their first time visiting the museum.
3. All of our researchers took the Spring NWEA tests in both reading and math. 38% of our researchers showed growth in their reading scores. 41% of our researchers showed growth in their math scores.
4. We currently have 21 active leads for the 2024-25 school year.
5. Ms. Ronda Carter presented the GISD findings for the March Audit. They have already made up compensation time.

Treasurers Report

Director of Finance Sherry Lynem shared the following April 2024 Financial reports:

- State Aid Payment Received \$51,406.77
- State of Michigan Payment \$8,020.95
- GISD Payment \$1,079.14 (Reginal Assistance Grant)
- Miscellaneous Revenue \$1,050.00
- Monies Owed to WAY Program as of April 2024 \$75,000 (3 months of transfer)
- Accounts Payable for April was \$40,127.57
- Payroll Liabilities (Two Payrolls & Healthcare) \$45,079.73
- Request for transfer in the amount of \$85,207.30

Director of Finance Sherry Lynem shared the following May 2024 Financial reports:

- State Aid Payment Received \$88,236.06
- GISD Payment \$50,406.74
- Miscellaneous Revenue \$220.40
- Monies Owed to WAY Program as of May 2024 \$85,207.30
- Accounts Payable for May was \$45,737.35
- Payroll Liabilities (Two Payrolls & Healthcare) \$66,430.44
- Request for transfer in the amount of \$112,167.79

2023-24 Budget Amendment

- Anticipated Revenues over expenditures for the 2023-2024 school year were \$32,803.00
- Projected June 30, 2024 Fund Balance to (\$94,619)

2024-25 Proposed Budget

- Anticipated Revenues over expenditures for the 2024-2025 school year were \$44,251.00
- Projected June 30, 2025 Fund Balance to \$573,182.00

State Aid Note Borrowing

- Moved to July because they are still looking for a lender.

Facilities Report

Supt. Isaiah Pettway shared the following items:

- Confirmation there is now a signed lease for the next 2 years.

Gas Cards for Board Members

Supt. Isaiah Pettway shared the following:

- Has been discussed previously and needs to be executed at 67 cents a mile for 3 board members.

Training

- Board President Howard Buetow reminded board members to complete training prior to the end of June.

Action Items

Approval of the April & May 2024 Financial Report:

Motion moved by Kelli Glenn/2nd by Sanford J Edwards III

Roll Call Vote: Howard Buetow (Y) Kelli Glenn (Y) Venetta Watt Tucker (Y) Sanford J Edwards III (Y). Motion carries.

Approve the 23-24 Budget Amendment

Motion moved by by Sanford J Edwards III/ 2nd Kelli Glenn

Roll Call Vote: Howard Buetow (Y) Kelli Glenn (Y) Venetta Watt Tucker (Y) Sanford J Edwards III (Y). Motion carries.

Approve the 24-25 Budget

Motion moved by by Kelli Glenn/ 2nd Sanford J Edwards

Roll Call Vote: Howard Buetow (Y) Kelli Glenn (Y) Venetta Watt Tucker (Y) Sanford J Edwards III (Y). Motion carries.

Gas Cards to be issued to Board Members:

Motion moved by Sanford J Edwards III/ 2nd Kelly glenn

Roll Call Vote: Howard Buetow (Y) Kelli Glenn (Y) Venetta Watt Tucker (Y) Sanford J Edwards III (Y). Motion carries.

LSSU Liaison Updates

Melissa Weisberger shared the following:

- A reminder about training.
- Howard, Kelli, Venetta have received a full credit. Sanford needs half a credit.
- Recommended to the board members to do one of the webinar trainings.
- Ms. Shelly Smith is attending the leadership conference in July.

Announcements

None

Call to the Public-No public present/no public comments

Adjournment -None

Meeting adjourned at 7:30 pm

Minutes submitted by: Alexandra Guzman