

WAY Academy of Flint  
817 E. Kearsley  
Flint, MI 48503  
Board of Directors' Annual Meeting  
Thursday, August 18, 2016  
6:30 pm  
Minutes

I. Call to Order by the President at 6:30 pm

Beutow  X   
Nelson  X   
Spencer  X   
Tomczak \_\_\_\_\_  
Hazard \_\_\_\_\_

II. Swear in new board member Lori Wright

Lori Wright was sworn in as a board member for WAY Academy Flint. (Howard Beutow will forward Lori's form to Lake Superior State University.

III. Approval of Agenda

Howard Beutow requested to amend the agenda adding Liability Insurance under "New Business/discussion item & Action Item"

Motion made to accept agenda as amended by Precious Spencer/Seconded by Angela Nelson. Approved unanimously.

IV. Call to the Public

This meeting is a meeting of the Board of W-A-Y Academy in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. We now invite members of the public to address the Board and share any thoughts or concerns regarding agenda items only.

None.

V. Election of Officers for 2016-17

- A. President – Motion made to nominate Howard Beutow as President by Angela Nelson/Seconded by Lori Wright seconded. Approved unanimously.
- B. Vice President – Motion made to nominate Precious Spencer as Vice President by Precious Spencer/Seconded by Angela Nelson. Approved unanimously.
- C. Secretary – Motion made to nominate Lori Wright as Secretary by Howard Beutow/Seconded by Precious Spencer. Approved unanimously.
- D. Treasurer – Motion made to nominate Angela Nelson as Treasurer by Howard Beutow/Seconded by Lori Wright. Approved unanimously.

VI. Designations and Appointments

- a. Adopt 2016-17 Board Meeting Calendar – Every third Thursday except the month of July (No meeting in July)

Motion made to adopt the 2016-17 Board Meeting Calendar by Precious Spencer/Seconded by Angela Nelson. Approved unanimously.

- b. Designate Person Responsible for Posting Notices

Motion made for building Administrative Assistant as the designated person responsible for posting notices by Angela Nelson/Seconded by Precious Spencer. Approved unanimously.

- c. Designate Location of Public Notices Postings

Motion made for Front Entrance of Campus site locations as designated location of public notice postings by Precious Spencer/Seconded by Lori Wright. Approved unanimously.

- d. Designate Principal Print Media Source

Motion made to designate Flint Journal & M-Live as principal print media source for campus sites by Angela Nelson/Seconded by Precious Spencer. Approved unanimously.

- e. Designate Depository or Depositories For Academy Funds

Motion made to designate Chase Bank as designated Depository for Academy Funds by Lori Wright/Seconded by Angela Nelson. Approved unanimously.

- f. Designate Board Members and/or Other Personnel Who Are Eligible To Sign Academy Checks and Transfer

Motion to designate Board President, Board Treasurer and Director of Finance as signatories on checking accounts by Precious Spencer/Seconded by Lori Wright. Approved unanimously.

- g. Designate Personnel Authorized By The Board Of Directors To Negotiate And Implement Contracts

Motion to designate the Board President and Director of Finance to Negotiate and Implement Contracts by Angela Nelson/Seconded by Precious Spencer. Approved unanimously.

- h. Appoint Board Legal Counsel

Motion made to appoint Jim Delany as board legal counsel by Angela Nelson/Precious Spencer seconded. Approved unanimously.

- i. Appoint External Independent Auditor

Motion made to appoint Taylor & Morgan as External Independent Auditor by Angela Nelson/Seconded by Precious Spencer. Approved unanimously.

- j. Designate Director of Instruction, as Sexual Harassment, and Title IX contact person. Pursuant to Office of Civil Rights and Title IX of the Elementary and Secondary Education Act.

Motion to appoint Director of Instruction as Sexual Harassment and Title IX contact person by Angela Nelson/Seconded by Lori Wright. Approved unanimously.

- k. Designate Special Education Director, as Section 504 Contact person. Pursuant to the Rehabilitation

Motion to appoint Special Education Director as Section 504 Contact person by Angela Nelson/Seconded by Precious Spencer. Approved unanimously.

- l. Bond the Board President and Treasurer

Motion to bond the board president and treasurer by Angela Nelson/Seconded by Lori Wright. Approved unanimously.

- m. Designate the Board President as the Academy's Chief Administrative Officer

Motion to designate the Board President as Academy's Chief Administrative Officer by Lori Wright/Seconded by Precious Spencer. Approved unanimously.

- n. Designate Director of Operations, as the Academy's AHERA Officer

Motion to designate Director of Operations as the Academy's AHERA Officer by Angela Nelson/Seconded by Precious Spencer. Approved unanimously.

- o. Designate Director of Finance, as the Academy's Freedom of Information Act contact person

Motion to designate Director of Finance as Academy's Freedom of Information Act contact person by Precious Spencer/Seconded by Lori Wright. Approved unanimously.

- p. MOTION that the W-A-Y Academy Flint, authorized pursuant to the charter application submitted to Lake Superior State University, will comply with the provisions of Part 6a of the Michigan Code and subject to the provisions of Part 6a will comply with all other State laws, rules and regulations applicable to public bodies and with the Federal laws, rules and regulations applicable to public bodies and school districts.

Motion to approve the W-A-Y Academy Flint, authorized pursuant to the charter application submitted to Lake Superior State University, will comply with the provisions of Part 6a of the Michigan Code and subject to the provisions of Part 6a will comply with all other State laws, rules and regulations applicable to public bodies and with the Federal laws, rules and regulations applicable to public

bodies and school districts by Precious Spencer/Seconded by Angela Nelson. Approved unanimously.

- q. MOTION that the Board Secretary, is hereby designated as the Academy's board correspondent to assure dissemination of notices to the person designated as the person responsible for the Academy's Board correspondence. All communications must be directed to the Academy's address: 817 E. Kearsley St., Flint, MI 48503.

Motion made to designate campus site administrative assistant(s) to assure dissemination of notices to the person designated as the person responsible for the Academy's Board correspondence by Lori Wright/Seconded by Angela Nelson. Approved unanimously.

- r. MOTION that Title I Coordinator, is designated as the Academy's local liaison for Homeless Children and Youth as authorized under Title VII-B

Motion that the Title I Coordinator is designated as the Academy's local liaison for Homeless Children and Youth as authorized under Title VII-B by Angela Nelson/Seconded by Precious Spencer. Approved unanimously.

- s. Designate Superintendent, as the Civil Rights Representative

Motion to designate Superintendent as the Civil Rights Representative by Angela Nelson/Seconded by Lori Wright. Approved unanimously.

VII. Consent Agenda

- A. Accept minutes of June 28, 2016 Special Meeting

Motion to accept minutes of June 28, 2016 special meeting by Angela Nelson/Seconded by Precious Spencer. Approved unanimously.

VIII. Correspondence

None.

IX. Old Business

- A. Discussion Items
- B. Action Items

X. New Business

- A. Discussion Items

1. Superintendent/ Director Report

Jennifer Hernandez shared on standards/curriculum updates. We are currently preparing for our accreditation. We have been working on the School Improvement Plan as well.

2. Flint Campus Update

Dean Rothgeb shared building updates with the board. WalMart Corporation came out regarding whether or not Flint needed additional water.

Pam Colton is working on the School Improvement Plan, which is due to be submitted to the state by 9/1/16.

We are looking at 8 additional researchers for graduation at end of August. They will join the graduation ceremony in December.

Students have been going on tours within the community.

Dean Rothgeb shared on a researcher who enrolled as a MS researcher, and has completed MS and HS in less than 2 years.

Flint has 130 researchers currently enrolled, 18 waiting on induction or review.

10,000 flyers have been distributed throughout the community.

WDZZ 92.7 will be broadcasting from the Flint campus on 8/24/16. Open house will be held on 8/26/16 from 11 am – 2 pm.

### 3. Ann Arbor Campus Update

Madeline shared that the School Improvement Plan will be completed prior to the due date deadline.

Four graduates at Washtenaw recently. Everyone seemed to enjoy the graduation ceremony.

Shared on researcher who recently visited Columbia and stayed with a host family. She would like to share her experience at a future board meeting.

Recruitment efforts are ongoing at the Washtenaw campus site. Researchers are sharing the information with their friends and family. Washtenaw will be hosting a stand at Briarwood Mall to handle recruitment. We have hosted an open house, and we are trying to get the information about our site in the community.

### 4. Academic Progress Report

None.

5. June 2016 Financial Report – Kelli Glenn shared the June 2016 Financial Report with the Board

6. July 2016 Financial Report – Kelli Glenn shared the July 2016 Financial Report with the Board

Board asked for clarification on the Food Service Vendor at a future board meeting.

## 7. Liability Insurance

Kelli Glenn shared the latest General Agency Liability Insurance information (which is currently due for renewal) with the board. The policy cost has decreased this year. Our current policy will expire on 8/28/16.

### B. Action Items

#### 1. Accept Financial Reports

Motion made to accept the June & July 2016 financial report as presented by Precious Spencer/Seconded by Angela Nelson. Approved unanimously.

#### 2. Accept Liability Insurance

Motion to accept General Agency Insurance policy renewal by Angela Nelson/Seconded by Precious Spencer. Approved unanimously.

### XI. Board Committee Reports/Comments

None.

### XII. Announcements

None.

### XIII. Call to the Public

This meeting is a meeting of the Board of W-A-Y Academy in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. We now invite members of the public to address the Board and share any thoughts or concerns. Comments should only be addressed to the person chairing this meeting, and per Board policy should be no longer than three minutes.

None.

### XIV. Adjournment

Motion made to adjourn by Angela Nelson/Seconded by Lori Wright. Approved unanimously.

Meeting adjourned at: 7:29 pm