

WAY Academy of Flint  
817 E. Kearsley  
Flint, MI 48503

Board of Directors' Reorganization  
and Annual Meeting  
Thursday, August 17, 2017  
6:30 p.m.

## MINUTES

This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting.

- I. Call to Order by the President at: 6:32 pm

Swearing in of Board member Precious Spencer

Lori Wright nominated Melissa Cabine as board member/Seconded by Angela Nelson.  
Approved Unanimously.

Swearing in of Board Member Melissa Cabine

Buetow Called Into meeting  
Nelson X  
Spencer X  
Wright X  
Cabine X

- II. Swear in Board Members Precious Spencer and Melissa Cabine – Done at beginning of meeting (see above)
- III. Approval of Agenda

Howard Buetow requested adding the following items:

1. Background Check resolution under New Business Discussion and Action Items
2. 2017 Spring Board Policies under New Business Discussion and Actions Items
3. Student Seclusion & Restraint Replacement Policy under New Business Discussion And Action Items

Motion made to accept agenda as amended by Precious Spencer/Seconded by Angela Nelson. Approved unanimously.

#### IV. Call to the Public

This meeting is a meeting of the Board of W-A-Y Academy in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. We now invite members of the public to address the Board and share any thoughts or concerns regarding agenda items only.

None.

#### V. Election of Officers for 2017-18

A. President – Angela Nelson nominated Howard Buetow for President

President – Motion made to nominate Howard Buetow as President by Angela Nelson/Seconded by Precious Spencer. Approved unanimously.

B. Vice President – Precious Spencer nominated Precious Spencer for Vice President

Vice President – Motion made to nominate Precious Spencer as Vice President by Angela Nelson/Seconded by Lori Wright. Approved unanimously.

C. Secretary – Angela Nelson nominated Lori Wright for Secretary

Secretary – Motion made to nominate Lori Wright as Secretary by Precious Spencer/Seconded by Melissa Cabine. Approved unanimously.

D. Treasurer – Precious Spencer nominated Angela Nelson for Treasurer

Treasurer – Motion made to nominate Angela Nelson as Treasurer by Precious Spencer/Seconded by Melissa Cabine. Approved unanimously.

#### VI. Designations and Appointments

A. Adopt 2017-18 Board Meeting Calendar – Board chose to meet on the third Thursday of each month.

Motion made to adopt the 2017-18 Board Meeting Calendar as presented (meeting on the third Thursday of each month) by Precious Spencer/Seconded by Melissa Cabine. Approved unanimously.

B. Designate Person Responsible for Posting Notices

Motion made for building Administrative Assistant as the designated person responsible for posting notices by Angela Nelson/Seconded by Lori Wright. Approved unanimously.

C. Designate Location of Public Notices Postings

Motion made for Front Entrance of Campus site locations as designated location of public notice postings by Lori Wright/Seconded by Precious Spencer. Approved unanimously.

D. Designate Principal Print Media Source

Motion made to designate Flint Journal & M-Live as principal print media source for campus sites by Precious Spencer/Seconded by Lori Wright. Approved unanimously.

E. Designate Depository For Academy Funds

Motion made to designate Chase Bank as designated Depository for Academy Funds by Precious Spencer/Seconded by Lori Wright. Approved unanimously.

F. Designate Board Members and Others Eligible To Sign Academy Checks and Transfer Funds

Motion to designate Board President, Board Treasurer and Director of Finance as signatories on checking accounts by Precious Spencer/Seconded by Lori Wright. Approved unanimously.

G. Designate Personnel Authorized To Negotiate And Implement Contracts

Motion to designate the Board President, Superintendent and Director of Finance to Negotiate and Implement Contracts by Precious Spencer/Seconded by Melissa Cabine. Approved unanimously.

H. Appoint Board Legal Counsel

Motion made to appoint Jim Delany as board legal counsel by Lori Wright/Seconded by Precious Spencer. Approved unanimously.

I. Appoint External Independent Auditor

Motion made to appoint Taylor & Morgan as External Independent Auditor by Precious Spencer/Seconded by Lori Wright. Approved unanimously.

J. Designate Sexual Harassment, and Title IX Contact Person

Motion to appoint Assistant Superintendent as Sexual Harassment and Title IX contact person by Lori Wright/Seconded by Melissa Cabine. Approved unanimously.

K. Designate Section 504 Contact person

Motion to appoint Special Education Director as Section 504 Contact person by Precious Spencer/Seconded by Lori Wright. Approved unanimously.

L. Bond the Board President and Treasurer

Motion to bond the board president and treasurer by Precious Spencer/Seconded by Melissa Cabine. Approved unanimously.

M. Designate Board President as Chief Administrative Officer

Motion to designate the Board President as Academy's Chief Administrative Officer by Angela Nelson/Seconded by Precious Spencer. Approved unanimously.

N. Comply with Academy Charter and State and Federal Law

Motion to comply with LSSU Academy Charter and State and Federal Law by Lori Wright/Seconded by Precious Spencer. Approved unanimously.

O. Designate Board Secretary as Board Correspondent

Motion to designate Board Secretary as Board Correspondent by Precious Spencer/Seconded by Melissa Cabine. Approved unanimously.

P. Designate the Academy's AHERA Officer

Motion to designate Director of Operations as the Academy's AHERA Officer by Lori Wright/Seconded by Precious Spencer. Approved unanimously.

Q. Designate Freedom of Information Act Contact Person

Motion to designate Director of Finance as Academy's Freedom of Information Act contact person by Precious Spencer/Seconded by Melissa Cabine. Approved unanimously.

R. Designate Liaison for Homeless Children and Youth as authorized under Title VII-B

Motion that the Special Education Teacher will serve as the Academy's local liaison for Homeless Children and Youth as authorized under Title VII-B by Lori Wright/Seconded by Melissa Cabine. Approved unanimously.

S. Designate Civil Rights Representative

Motion to designate Superintendent as the Civil Rights Representative by Precious Spencer/Seconded by Lori Wright. Approved unanimously.

VII. Consent Agenda

A. Accept minutes of the June 26, 2017 Special Meeting

Motion to accept minutes of the June 26, 2017 special meeting by Precious Spencer/Seconded by Angela Nelson. Approved unanimously.

VIII. Correspondence

None

IX. Old Business - None

A. Discussion Items

B. Action Items

X. New Business

A. Discussion Items

## 1. Superintendent's Report

Jennifer Hernandez shared the AdvancEd Accreditation certificate with the board. On August 9, 2017 the reauthorization packet was received. The first deadline is 10/18/17 with submission of the application. After the first of the year, we will hear back regarding the number of years we will be reauthorized for. We will be working on this between now and the deadline (Spring 2018). We will have to work with the board's attorney to ensure the LSSU templates are adequately completed and submitted.

Flint staff participated in a three-day project based learning PD, which has conducted by the Buck Institute of Education. Jennifer shared on an upcoming project on creation of Lemonade & Lemonade stand that teachers will be initiating with our researchers.

Ongoing work with community partners showing them the type of work that we are doing at our school. United WAY/Child Advocacy Center/Learning Dream were several of the partners who attended today's luncheon. They are very excited and want to support our Academy.

Back to Bricks activity is scheduled this weekend and staff will be hosting a booth during this activity.

Board shared we should look at hosting a booth at the Crem Race.

## 2. Director's Report

Scott Henwood shared on upcoming Back to Bricks activity, which will be held this Saturday. Scott shared that board members were invited to stop by the booth. He and his staff are working on a display and will have materials/giveaways for this event.

Passed out information at the recent Farmers Market as well.

We will have a booth out at the County Fair next week.

3. Academic Goals and Progress Report – Will report at September 2017 meeting.

4. June and July 2017 Financial Reports

Kelli Glenn shared the June and July 2017 financial reports to the board.

5. Criminal Background Resolution - Michelle Sarkody shared this information with the board.

6. 2017 Spring Board Policies – Jennifer Hernandez shared highlights of the 2017 Spring Board Policies with the board.

7. Replacement Policy – Special May 2017 Update Student Seclusion & Restraint – Jennifer Hernandez shared these policies with the board. Future

training will be provided to all staff in this area.

#### B. Action Items

##### 1. Accept Financial Reports

Motion made to accept the June & July 2017 financial reports as presented by Angela Nelson/Seconded by Precious Spencer. Approved unanimously.

##### 2. Approve Criminal Background Resolution

Motion made to approve the Criminal Background Resolution as presented by Precious Spencer/Seconded by Angela Nelson. Approved unanimously.

##### 3. Approve Spring 2017 Board Policies – Tabled for September 2017 board meeting.

##### 4. Approve Special May 2017 Updated/Replacement Student Seclusion & Restraint

Motion made to approve the Special May 2017 Updated/Replacement Student Seclusion & Restraint policy as presented by Precious Spencer/Seconded by Melissa Cabine. Approved unanimously.

#### XI. Board Committee Reports/Comments

None.

#### XII. Announcements

Garnet Green congratulated WAY Academy Flint team on the recent Compliance Award, which was awarded to the school.

Also noted the 2016-17 Annual Review will be sent to the Board President. Garnet recommended that this information be shared with the board members at the next board meeting.

#### XIII. Call to the Public

None.

#### XIV. Adjournment

Motion made to adjourn at 7:52 pm by Lori Wright/Seconded by Melissa Cabine. Approved unanimously.

Meeting adjourned at: 7:52 pm