

WAY Academy of Flint
817 E. Kearsley
Flint, MI, 48503
Board Of Directors Regular Board Meeting
October 18, 2018
06:30PM

MINUTES

I. Call to Order by the President at 6:35 pm

II. Attendance Roll Call

Buetow X
Nelson X
Wright X
Cabine X
Spencer Absent

III. Approval of Agenda

Board President Buetow requested to amend the agenda adding the Dickinson Wright Invoice #1305707 under New Business Discussion Item #6 and Action Item #2, and add 2017/18 Audit Presentation under Correspondence and Acceptance of 2017/18 Financial Audit under New Business Action Item #3.

Motion made to accept agenda as amended by Angela Nelson/Seconded by Melissa Cabine. All members voted with Aye. There were none opposed. Approved unanimously.

IV. Call to the Public - None

V. Consent Agenda

A. Accept minutes of September 20, 2018 Meeting

Motion made to accept the minutes of September 20, 2018 Regular Meeting as presented by Melissa Cabine/Seconded by Lori Wright. All members voted with Aye. There were none opposed. Approved unanimously.

VI. Correspondence – Audit Presentation by Taylor & Morgan: (Presentation by Bill Morgan)

Mr. Morgan shared information around the 2017/18 Financial Audit and shared a handout with the board. Mr. Morgan spoke about the Independent Auditors Report, which was included within the packet. Mr. Morgan shared that the

finance department had done a nice job on the financials over the past year. Information around the balance sheet was discussed and shared with the board. Mr. Morgan shared that WAY's finance department seems to keep everything in good shape.

VII. Old Business - None

VIII. New Business

A. Discussion Items

1. Superintendent's Report - Jennifer Hernandez – Not in attendance, however, a handout and Director's report was provided to the board for review. Questions around these reports will be tabled for the November board meeting.

2. Director's Report - Scott Henwood – Not in Attendance

3. Academic Goals and Progress Report - Jennifer Hernandez – Not in Attendance

4. September 2018 Financial Reports - Kelli Glenn – Not in Attendance. Thea Daniels from WAY's finance department spoke to the board and provided them with a financial handout for review. Ms. Daniels explained the process of not obtaining state aid until mid-October and what this looks like on the financial report. Board member Melissa Cabine asked if we would be doing future budget adjustments, which Ms. Daniels confirmed we would likely have a budget adjustment in December.

Ms. Daniels also noted and shared a letter from the state, which indicated that WAY Academy Flint had been commended on their recent Fiscal On Site Review, which was held on July 3, 2018.

5. Training – Board President Howard Buetow shared he recently attended LSSU/Dykema training around legal aspects of being a board member for a charter school. Mr. Buetow shared on a couple policies that were released a couple years ago. One policy was around building lease agreements. The second thing covered at the training was around ESP agreement guidelines. The ESP Agreement and the Lease agreement both have terms that coincide around the same timeline. A great amount of time was spent around conversation pertaining to conflict of interest. They also spoke about Eddex Comparable Software that LSSU received a grant to purchase. Another recommendation shared at the training was avoiding discussion around email correspondence between board meetings (per Open Meetings Act). Conversation was held around board members having email accounts set up within the school. The training also discussed ensuring the meeting minutes need to accurately reflect what is happening within the school board meeting. Lastly, there are numerous

materials available at the LSSU website for board members. Additional trainings are available for our board members. LSSU has indicated they may bring back the annual training session, which previously had been made available to board members.

Board member Melissa Cabine shared the Annual MASB Conference is scheduled for November 1-4, 2018.

Board member Angela Nelson shared that Board President Howard Buetow will share a link with the board, which will show available training sessions that are available with LSSU.

6. Dickinson Wright Invoice #1305707 (\$123.30)

Thea Daniels shared on Dickinson Wright Invoice #1305707 in the amount of \$123.30 and provided the board with a copy of the invoice. This invoice was for treasury filing fee for the 2018 State Aid Note.

B. Action Items

1. Accept September 2018 Financial Report

Motion made to accept the September 2018 Financial Reports as presented by Angela Nelson/Seconded by Lori Wright. All members voted with Aye. There were none opposed. Approved unanimously.

2. Approve Dickinson Wright Invoice #1305707 (\$123.30)

Motion made to approve the Dickinson Wright Invoice #1305707 (\$123.30) as presented by Melissa Cabine/Seconded by Angela Nelson. All members voted with Aye. There were none opposed. Approved unanimously.

3. Accept 2017/18 Financial Audit

Motion made to accept the 2017/18 Financial Audit as presented by Angela Nelson/Seconded by Lori Wright. All members voted with Aye. There were none opposed. Approved unanimously.

IX. LSSU Authorizer Liaison Report - Melissa Weisberger

Melissa Weisberger shared information around the conflict of interest form that she will be sending to the board members and requested they return at the next board meeting.

LSSU will be hosting a board training this summer. (Looking at hosting this during the last weekend in July). LSSU will reimburse for all board members to

drive up, hotel, food, etc. Board members would drive up on Friday and leave on Saturday. Looking into a boat cruise for Friday evening and then a guest speaker for Saturday session. LSSU will cover the cost of all board members and one administrator to attend. They will be sending out information pertaining to headcount in early January 2019. Board Member Angela Nelson asked when training topics might be shared with the board. Ms. Weisberger asked the board if there are specific topics they are looking for, and if so, please forward her the suggestions.

Ms. Weisberger thanked Mr. Buetow for attending the recent LSSU training.

Ms. Weisberger wanted to comment around board meeting minutes and shared suggestions on meeting minutes that have gone array. Anything said in the board meeting should be recorded in the minutes. Board shared that Michelle Sarkody does a nice job of capturing the board meeting information.

Three webinars are scheduled for this year. There are webinars currently available for the board. If board attends the webinars, please let Melissa know and she will ensure that credit is provided to the board member. The upcoming webinars are scheduled for:

November 7 – Management agreements

January 22 – Evaluating ESPs

February 4 – RFP

October 24, 2018 – Melissa Weisberger has a Site visit scheduled at the Flint Campus

X. Board Committee Reports/Comments – None.

XI. Announcements – None.

XII. Call to the Public – None.

XIII. Adjournment

Motion made to adjourn at 7:21 pm by Melissa Cabine/Seconded by Angela Nelson. All members voted with Aye. There were none opposed. Approved unanimously.

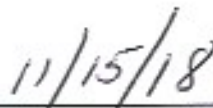
Meeting adjourned at 7:21 pm.

Minutes Certification:

Approved minutes of October 18, 2018 Regular meeting respectfully submitted,



Board Secretary



Date