

WAY Academy of Flint
817 E. Kearsley St.
Flint, MI 48503
Board of Directors Annual Reorganization Board Meeting
August 16, 2018
6:30 PM
Minutes

This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is time for public participation during the meeting.

I. Call to Order by the President at: 6:36 pm

Buetow X

Nelson Called in and arrived late

Wright X

Cabine X

Spencer Absent

II. Approval of Agenda

Board President Buetow requested to amend the agenda adding the following under New Business Discussion and Action Items: Discussion Item #8. WAY Academy Flint Liability Insurance Proposal, and Item #9 Thomas & Delaney July 2018 Invoice. Action Item #3 Approve WAY Academy Flint Liability Insurance Proposal, and Action Item #4 Approve Thomas & Delaney Invoice.

Motion made to accept agenda as amended by Melissa Cabine /Seconded by Lori Wright. All members voted with Aye. There were none opposed. Approved unanimously.

III. Call to the Public – None.

IV. Reorganization

Motion made to approve the motions list as presented by Lori Wright/Seconded by Melissa Cabine. All members voted with Aye. There were none opposed. Approved unanimously.

V. Consent Agenda

A. Accept minutes of the August 2, 2018 Special Meeting

Motion made to accept the minutes of August 2, 2018 Special Meeting as presented by Lori Wright/Seconded by Melissa Cabine. All members voted with Aye. There were none opposed. Approved unanimously.

VI. Correspondence - None

VII. Old Business - None

VIII. New Business

A. Discussion Items

1. Superintendent's Report

Ms. Hernandez shared the ESP agreement has been signed and forwarded to LSSU, and they should have all items required for the reauthorization. We recently received a compliance reward from LSSU in the amount of \$2500 and will be using this money to purchase computers. We have been working with the GISD pertaining to the CSI (Comprehensive Support & Improvement) labels.

There are 117 researchers currently enrolled at Flint Campus. We have 16 new students who have started their enrollment applications, however, they still need to be completed.

2. Director's Report

Mr. Henwood shared the campus will be marketing this weekend at Back to the Bricks. We will also be marketing at Asbury on Tuesday as they will be having a "Family Day" function. The campus is offering extended hours on Wednesday evenings to serve as an "open house" of our Flint academy. We will have parents using the new enrollment system "School Mint" within the building. This new enrollment system has been streamlined and is very user friendly for the parent. Documents can be uploaded using various devices. School has been in session for the past three weeks after returning from break. Researchers are coming in pretty consistently and upon investigation, it was found that researchers were working consistently during the month of July over the break. We already have two researchers who will be ready to graduate in December.

3. Academic Goals and Progress Report – Will report out at a future meeting

4. July 2018 Financial Report

Ms. Glenn shared the June 2018 Financials with the board. She indicated that July and August financials would be provided at the next board meeting. Board President Buetow asked for clarification on when the first state payments would be provided to the school, which Ms. Glenn shared should be sometime next week. Board member Melissa Cabine asked if additional Title monies would be provided to the school. Ms. Glenn shared on this process and indicated the amounts were smaller than in the past. Ms. Glenn shared she met earlier in the morning with Board President Buetow who signed the borrowing documents which were required for submission today.

5. Budget Amendment

Board President Buetow shared that amounts had been increased on the August 2018 Budget Amendment for Board Training and Experts, and the budget was reduced for building repair. (Carpet cost \$15,000 which ½ came from last year's budget, and ½ will come from this year's budget). Ms. Glenn shared the legal fees had also been increased on this budget and would be coming from the board's 3%. Board member Melissa Cabine asked for additional clarification on the legal fees which Ms. Glenn provided.

6. LSSU Annual Review

Board President Howard Beutow shared on the review that he received and will forward this information to the board members.

7. Training

Board held conversation around training. Board President Howard Buetow shared there is an LSSU training scheduled next week about 1 ½ hr away. Board member Angela Nelson shared there are a couple other trainings scheduled which might be closer. Ms. Nelson shared we should add this topic as an agenda item for each board meeting, so the board can have continued discussion around this. Board shared they would be interested in utilizing online PD that might be offered. Ms. Nelson shared we could look into the MASB and inquire as to the training they might offer. Ms. Nelson shared she would look into this and advise the board at a future meeting. Ms. Nelson suggested working with the Flint Chamber, etc...as to any trainings/webinars they may offer. Each board member indicated they would look into opportunities that might be available for PD training/webinars and share out at future board meetings.

8. WAY Academy Flint Liability Insurance Proposal

Kelli Glenn shared information on the WAY Academy Flint Liability Insurance Proposal. She shared on the MUSIC requirements that are required by LSSU. Ms. Glenn shared on the cost comparison of the policy and shared there has been a decrease in premium due to a decrease in enrollment at the Flint Campus. Ms. Glenn shared the policy provides adequate coverage. The board held additional conversation around adding the Cyber Solutions portion to the policy. Ms. Glenn shared adding this piece would be an increase of a little over \$800. This would only be about a \$300 difference than what was budgeted.

9. Thomas & Delaney Invoice

Ms. Glenn shared on the July 2018 Thomas & Delaney Invoice in the amount of \$19,777.50. Most of this invoice will be applied against last year's budget. Board member Melissa Cabine asked for clarification on Sean Siebigteroth who is listed on the invoice. Ms. Hernandez indicated that Sean Siebigteroth assisted with a Department of Civil Rights investigation that the school was involved with. Board held additional conversation around the invoice and the amount of time listed. Board member Angela Nelson shared that she felt bullied and insulted by Mr. Delaney, which Board President Buetow confirmed as well. Ms. Nelson shared that as a board member she feels scammed by some of the hours listed on the invoice. Board member Melissa Cabine shared she felt the board should look into another firm to utilize. Board Member Lori Wright shared they would like to find a legal team that has charter school background. Ms. Hernandez shared that Dickinson and Wright legal firm has a lot of experience in dealing with charter schools. Board President Howard Buetow asked for an approximation as to the cost of legal for reauthorization and Ms. Glenn shared it would be around \$45,000, however, she can bring a more definitive number to the next board meeting. Board member Melissa Cabine asked if the invoice could be disputed and board held additional conversation around this. Board Member Lori Wright indicated the invoice appears to have repeat entries listed and the amount of time listed seems inflated. The board felt they would be doing their due diligence by questioning the invoice and would inquire as to an adjustment on the invoice. Board President Buetow shared the board would be looking for legal who has prior experience working with Charter and online schools. Board is requesting to receive future itemized legal bills on a monthly basis for the amount of time billing during the month. Board President Howard Buetow suggested appointing a committee at a future meeting to review and make recommendations on alternate legal services which might be available with Charter/online school experience.

B. Action Items

1. Accept Financial Report

Motion made to accept the June 2018 Financial Report as presented by Melissa Cabine/seconded by Angela Nelson. All members voted with Aye. There were none opposed. Approved unanimously.

2. Budget Amendment

Motion made to accept the August 2018 Budget Amendment as presented by Melissa Cabine/seconded by Lori Wright. All members voted with Aye. There were none opposed. Approved unanimously.

3. Approve WAY Academy Flint Liability Insurance Proposal

Motion made to approve the WAY Academy Flint Liability Insurance Proposal (including adding \$250,000 Cyber Solutions rider on page 24 of the proposal) as presented by Angela Nelson/seconded by Lori Wright. All members voted with Aye. There were none opposed. Approved unanimously.

4. Approve Thomas & Delaney July 2018 Invoice – Board asked if President Howard Buetow would contact the attorney by doing their due diligence to inquire on the invoice and adjustments that may be needed. Board member Angela Nelson requested to review the last invoice to prevent any duplications. Ms. Glenn shared she did review the previous invoice in an effort to provide due diligence and ensured there was no duplication. The board will take action on this invoice at a future board meeting once any needed adjustments have been made.

IX. LSSU Authorizer Liaison Report – Not in Attendance

X. Board Committee Reports/Comments - None

XI. Announcements – Board member Angela Nelson wanted to congratulate all who were involved in the reauthorization process. She also inquired as to whether or not we should be concerned with the new school opening so close to our campus. Mr. Henwood shared the new school will be accommodating grades K-8, and we have been in touch with the new school and would welcome any partnership opportunities that are available. Board President Buetow asked if anyone knew who was working as their authorizer and/or ESP. Mr. Henwood shared that he was not aware of the authorizer or ESP of the new school.

XII. Call to the Public - None

XIII. Adjournment

Motion made to adjourn at 8:04 pm by Angela Nelson/Seconded by Melissa Cabine. All members voted with Aye. There were none opposed. Approved unanimously.

Meeting adjourned at 8:04 pm.

Motions List

Election of Officers for 2018-19:

- A. President – Howard Buetow
- B. Vice President – Lori Wright
- C. Secretary – Melissa Cabine
- D. Treasurer – Angela Nelson

Designations and Appointments:

- A. Adopt 2017-18 Board Meeting Calendar (3rd Thursday of the Month)
- B. Designate Person Responsible for Posting Notices (Building Administrative Assistant)
- C. Designate Location of Public Notices Postings (Front Entrance of Campus Site)
- D. Designate Principal Print Media Source (Flint Journal & M-Live)
- E. Designate Depository For Academy Funds (Chase Bank)
- F. Designate Board Members and Others Eligible To Sign Academy Checks and Transfer Funds (Board President, Board Treasurer & Director of Finance)
- G. Designate Personnel Authorized To Negotiate And Implement Contracts (Board President, Superintendent and Director of Finance)
- H. Appoint Board Legal Counsel (Thomas & Delaney)
 - I. Appoint External Independent Auditor (Taylor & Morgan)
 - J. Designate Sexual Harassment, and Title IX Contact Person (Assistant Superintendent)
 - K. Designate Section 504 Contact person (Special Education Director)
 - L. Bond the Board President and Treasurer
 - M. Designate Board President as Chief Administrative Officer
 - N. Comply with Academy Charter and State and Federal Law
 - O. Designate Board Secretary as Board Correspondent
 - P. Designate the Academy's AHERA Officer (Director of Operations)

Q. Designate Freedom of Information Act Contact Person
(Director of Finance)

R. Designate Liaison for Homeless Children and Youth as
authorized under Title VII-B (Superintendent
Administrative Assistant)

S. Designate Civil Rights Representative (Superintendent)

Minutes Certification:

Approved minutes of August 16, 2018 Annual meeting respectfully submitted,



Board Secretary



Date