

WAY Academy of Flint
817 E. Kearsley
Flint, MI 48503
Board of Directors' Regular Meeting
Thursday, March 15, 2017
6:30 p.m.

MINUTES

This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting.

I. Call to Order by the President at 6:30 pm

Buetow X
Nelson X
Spencer Absent
Wright X
Cabine X

II. Approval of Agenda

Howard Buetow requested to add as Items 8 & 5 under New Business Discussion and Action Items and add Recommendation from Board Attorney on Reducing Board to Five Member board, and add Fall 2017 Board Policies as Items 9 & 6 under New Business Discussion and Action Items. Nominate board members beginning Next school year 1st.

7. Nominate board members for next School year.

Motion made to accept agenda as amended by Melissa Cabine/Seconded by Angela Nelson. All members voted with Aye. There were none opposed. Approved unanimously.

III. Call to the Public

None.

IV. Consent Agenda

A. Accept minutes of January 2017 Meeting

Motion made to accept the minutes of January 18, 2018 regular Meeting as presented by Lori Wright/Seconded by Melissa Cabine. All members voted with Aye. There were none opposed. Approved unanimously.

V. Correspondence

Howard Buetow shared on vendor email that he received pertaining to a meeting in Detroit. He indicated he would send the information to the board members.

VI. Old Business

None

VII. New Business

A. Discussion Items

1. Superintendent's Report - Jennifer Hernandez

Jennifer Hernandez shared on the closing checklist, which was provided from Dykema regarding the reauthorization. Part of this process is ensuring that all items are submitted. Anything on the checklist marked with "PSA" needs to be submitted. Ms. Hernandez shared that numerous items have already been submitted. One item they asked about was our job descriptions. They requested that our job descriptions be clear showing our employees are employed by WAY Program the Management Company.

The Lease agreement is in the hands of board attorney Jim Delaney and he will return this once it's completed.

Documentation on the 5-0-D pupil accounting process was requested by Mr. Delaney, and he will be providing additional information to Dykema.

Ms. Hernandez shared additional information with the board around the closing checklist.

Board member Lori Wright asked for confirmation on the Boiler Report. Ms. Hernandez shared that she'd check on this and follow-up.

Board member Angela Nelson shared on her conversation with Board Attorney Jim Delaney around number of board members that are required on the School Board and defining the policy.

Board members Howard Buetow, and Angela Nelson held conversation around the Budget Meeting scheduled for June 2018. Mr. Buetow held conversation around board members calling into meetings and whether or not they would be considered part of quorum. Mr. Buetow and Garnet Green discussed whether or not board members have called into prior meetings and if the member on the phone would be allowed to vote. Mr. Green shared that he has not seen the board out of compliance with making quorum. Mr. Green shared that board members can call into the meeting, however, votes would need to be taken by role call as the person on the phone is unable to see a raising of hands. The board member on the phone, would be unable to vote. Ms. Nelson asked if we could obtain the number of board members that we should have to keep us compliant. Mr. Buetow shared that he would follow-up on this.

Mr. Buetow indicated that Mr. Delaney shared we should encourage perfect attendance. In addition, if all members were not going to be present, Mr. Delaney would recommend that the board reschedule the meeting when all members can be present.

Mr. Delaney also recommended that the board ask more questions of Administration during the board meetings. Mr. Buetow and Ms. Cabine shared they have an educational background and felt the management company was very thorough in their reports and the board is asking questions if clarification is needed during the meetings. Ms. Nelson shared that Mr. Delaney was encouraging involvement from all board members during the meetings.

Ms. Hernandez shared on Competency Based Education Pilot Grant that WAY Academy Flint had recently applied for. This addresses many areas such as project-based learning. We've applied for a Competency Based Coordinator to create specific courses for our students. We've made it to stage two on this Grant. We are waiting to see if we will be awarded the grant. This opportunity could possibly turn into a three-year grant.

138 Researchers will be counted on the Sprint Count. Once testing is over, we will begin enrollment again. This should occur in April/May. We have the new Academy website up and running. We are also linking into other avenues such as Twitter, Facebook, etc...and other means to optimize our website. Ms. Hernandez will follow-up with the board on the Facebook page and where to locate it.

The Flint Campus has a new special education teacher who started working this week.

2. Director's Report - Scott Henwood

Mr. Henwood shared on the partnership with Asbury. Students are working with them throughout the week and on Saturday.

We are still working with Learning Dreams. They are looking to bring some tiered level help for any students who may have behavior issues. We are looking for this program to begin within about two weeks. The group has met with some of our parents sharing on the program and encouraging parents to allow families to participate.

Robotics Students competed at Kettering recently and were awarded the 2018 Judges Award, as well as, a trophy which are on display at the Flint Campus

Spring break will be coming soon and testing will be starting on April 10, 2018.

Graduation is scheduled for June 19, 2018 at Asbury Church at 6:00 pm. We are looking at a potential of 19 graduates.

3. Academic Goals and Progress Report

Ms. Hernandez shared a data dashboard with the board. Middle School researchers had total credit of 10.17 and our High School had total credit of 40.71. High School attendance was at 53% for February and Middle School was at 63%.

4. January and February 2018 Financial Report

Kelli Glenn shared on the January and February 2018 Financial Reports and provided handouts to the board. As a reminder, the board passed a budget amendment in December, and the handouts will reflect this. Ms. Glenn shared that she would be providing the board with a budget amendment at the next scheduled meeting.

The State has provided additional monies for High School Pupil Supports, so you will see a new line item, which has been added.

5. Charter Reauthorization Legal Fees

Ms. Glenn shared the board had budgeted for \$8500 to be used for legal fees for the year. This will be revised and will show on the budget amendment, which will be presented at the next board meeting. Ms. Glenn shared an invoice from the law firm of Thomas & Delaney in the amount of \$7470.00. Most of the time recorded on this invoice has been spent on reauthorization work.

6. Reinstated Articles of Incorporation

Copies of the Reinstated Articles of Incorporation were shared with the board for review. Ms. Glenn shared they aligned with the previously filed Articles of Incorporation.

7. Reinstated Bylaws

Copies of the Reinstated Bylaws were provided to the board for review. Conversation was held around number of board meetings required throughout the year.

8. Reducing Board to Five Member Board

Howard Buetow shared a sample resolution, which came from Mr. Delaney to assist with reducing the board member seat from seven to five. Mr. Buetow shared this information with the board and recommended a change on the resolutions showing "Effective immediately will reduce the number of board seats to five." Ms. Nelson asked for clarification on the plenary action that would need to be completed by the board secretary. Ms. Glenn shared this information pertained to number of quorum.

9. Fall 2017 Board Policies

Howard Buetow shared with the board on how past board policies have been provided to the board. Mr. Buetow asked Ms. Hernandez to share on any policy changes/updates. Ms. Hernandez provided a copy of the policies with the board and spoke on the new changes/updates. Mr. Buetow shared he felt all updates would assist with helping us to stay compliant.

10. Nominate Board Members for next School Year

Howard Buetow and Angela Nelson's terms will expire in June. Mr. Buetow and Ms. Nelson will need to be nominated to extend their term.

B. Action Items

1. Accept Financial Report

Motion made to accept the January and February 2018 Financial Report as presented by Melissa Cabine/Seconded by Angela Nelson. All members voted with Aye. There were none opposed. Approved unanimously.

2. Charter Reauthorization Legal Fees

Motion made to approve the Charter Reauthorization Legal Fees in the amount of \$7470.00 as presented by Angela Nelson/Seconded by Melissa Cabine. All members voted with Aye. There were none opposed. Approved unanimously.

3. Approve Reinstated Articles of Incorporation

Motion made to approve the Reinstated Articles of Incorporation as presented by Lori Wright/Seconded by Angela Nelson. All members voted with Aye. There were none opposed. Approved unanimously.

4. Approve Reinstated Bylaws

Motion made to approve the Reinstated Bylaws as presented by Lori Wright/Seconded by Melissa Cabine. All members voted with Aye. There were none opposed. Approved unanimously.

5. Approve Limiting number of Board Members to Five

Motion made to approve limiting number of Board Members to Five by Angela Nelson/Seconded by Lori Wright. All members voted with Aye. There were none opposed. Approved unanimously.

6. Approve Fall 2017 Board Policies

Motion made to approve the Fall 2017 Board Policies as presented by Lori Wright/Seconded by Melissa Cabine. All members voted with Aye. There were none opposed. Approved unanimously.

7. Nominating Board Members

Motion to nominate Howard Buetow and Angela Nelson as Board members by Lori Wright/Seconded by Melissa Cabine. All members voted with Aye. There were none opposed. Approved unanimously.

VIII. LSSU Authorizer Liaison Report – Garnet Green shared on Lake Superior State University Golf Classic scheduled for June 28-29. Information was sent to all board President's. If you plan to attend, please respond to Jenny Peterman by May 31, 2018.

Lake Superior State University Professional Development is available and information was sent to all Board members.

Personnel verification audit has been conducted and information was sent to board. Please make any corrections prior to the next audit.

IX. Board Committee Reports/Comments

None.

X. Announcements

None.

XI. Call to the Public

None.

XII. Adjournment

Motion made to adjourn at 8:02 pm by Lori Wright/Seconded by Melissa Cabine. All members voted with Aye. There were none opposed. Approved unanimously.

Meeting adjourned at 8:02 pm.

