

WAY Academy of Flint

817 E. Kearsley Street, Flint, MI 48503

Board of Directors Regular Board Meeting

WAY Academy of Flint

December 19, 2019

6:30 pm

MINUTES

I. Call to Order by the President at 6:32 pm

II. Attendance Roll Call

Buelow X

Nelson X

Wright Excused

Cabine X

Spencer Absent

III. Approval of Agenda

Motion made to approve the agenda as presented by Melissa Cabine/Seconded by Angela Nelson. All members voted with Aye. There were none opposed. Approved unanimously.

IV. Call to the Public: None

V. Consent Agenda

Accept Minutes of November 14, 2019 Regular Meeting

Motion made to approve the minutes of the November 14, 2019 regular board meeting by Melissa Cabine/Seconded by Angela Nelson. All members voted with Aye. There were none opposed. Approved unanimously.

VI. Correspondence: None

VII. Old Business: None

VIII. New Business

A. Discussion Items

1. Superintendent's Report – Madeline Black

Superintendent Madeline Black shared information with the board around purchasing a program in the future called Grad Snapp which could assist with creating student alumni. This program would also allow for tracking our college student information.

Ms. Black recently reviewed the board policy updates with Neal Hartman. Mr. Hartman works on board at Burton Glen. Mr. Hartman shared they are seeking a partner school in the area for their middle school students to transition. We will be pursuing this opportunity and give a presentation to the school.

2. Director's Report – Shelly Smith

Shelly Smith shared information with the board and provided them with a handout around enrollment, attendance and credit attainment. We noticed attendance and credit attainment went down during the month of November, however, we believe this is due to the Thanksgiving Holiday.

PBIS will begin in January at the Campus. Superintendent Black shared information around tracking data for students who have attended for three years which could measure the success of the school. She will share this information with the board at a future meeting.

Staff Spelling Bee was recently held in the building. Staff held this event to provide encouragement to the students so they might try joining future spelling bee competitions held at GISD.

Points of Pride:

- a. Elizabeth Christiansen from LSSU presented a day of science around the sturgeon fish and climate control.
 - b. First snow day was held on November 12th.
 - c. Took a small group of kids over to Crossover Ministry to deliver the canned goods we collected.
 - d. School director Shelly Smith attended news conference with Judge Mathis regarding water for Flint Schools.
 - e. Group of students assisted unloading approximately 88 cases of water donated by Judge Mathis.
 - f. Staff recently attending team building PD in Detroit.
 - g. School director attended two-day MDE conference in Lansing.
 - h. School celebrated Thanksgiving with an ice cream social for the students. The event also served as the kick-off for our upcoming spelling bee as we watched the movie, Akeelah and the Bee.
 - i. 11 Students finished their curriculum in November which gives the school a graduating class total of 15 for the December 10th graduation.
 - j. Recently held parent teacher conference which was a successful and positive event. We had 21% participation (18 students were represented).
3. Academic Goals and Progress Report – Madeline Black
 4. November 2019 Financial Report – Kelli Glenn

Kelli Glenn shared information around the November 2019 Financial Report and reported the board with a handout. Board Member Melissa Cabine inquired on the Governor's signage/passing of the student funding bill, and inquired if it would be retroactive? Ms. Glenn indicated it would be retroactive to October.

Ms. Glenn shared information around the LSSU Financial Solvency report and provided them with a copy of the report.

5. Review Emergency Operation Plans

Superintendent Madeline Black provided information around the recent state changes pertaining to the Emergency Operation Plan. The police department came in and gave a full assessment on our emergency operation plan and provided guidance on suggested plan ideas for the school.

6. Dickinson Wright Legal Invoice # 1424145 for Cash Flow Borrowing

Kelli Glenn provided information to the board around the Dickinson Wright Legal Invoice #1424145 which was used for the school's Cash Flow Borrowing. Board held additional conversation around borrowing options for the school.

7. Financial Audit Response

Kelli Glenn shared information on the Financial Audit Response letter and provided the board with a copy. There were no findings on the report and the board president has signed the letter. The board would

need to approve the response at tonight's meeting.

8. Legal Services RFP

Kelli Glenn shared information around the Legal Services RFP and provided the board with a copy noting that she had worked with board members Angela Nelson and Melissa Cabine on this document. Board President Howard Buetow indicated he was on board with the timeline. Board member Melissa Cabine inquired as to who Ms. Glenn would share this with? Ms. Glenn indicated she'd send to Thrun, Clark Hill, Dickinson Wright, etc., and will provide the board with information at a future meeting. Board Member Angela Nelson requested additional clarification on the timeline process which Ms. Glenn provided. Board member Angela Nelson indicated that personally she'd like to meet the firms face-to-face prior to making a decision. Board Member Melissa Cabine indicated that it really depends on the individual the law firm sends to represent them. Board held additional conversation around whether or not to have interviews with the potential firms. Board President Howard Buetow indicated we could have it listed on the March agenda and potential firms could present to the board prior to making a decision. Ms. Glenn indicated the board legal committee could schedule interviews with these firms prior to the board meeting as well. The Board indicated they would like submissions/proposals presented at the February meeting which will allow the board time to review and make a decision at the March board meeting. Legal committee will meet 30 minutes prior to the scheduled March board meeting to meet with potential legal teams.

9. Board Secured Site Demo

Kelli Glenn shared information around the board secure site and provided the board with a demonstration/tutorial on how to access the board secure site.

10. Training: Nothing to report

B. Action Items

1. Accept November 2019 Financial Reports

Motion made to accept the November 2019 Financial Report as presented by Angela Nelson/Seconded by Melissa Cabine. All members voted with Aye. There were none opposed. Approved unanimously.

2. Approve Dickinson Wright Legal Invoice #1424145 for Cash Flow Borrowing

Motion made to approve the Dickinson Wright Legal Invoice # 1424145 as presented by Melissa Cabine/Seconded by Angela Nelson. All members voted with Aye. There were none opposed. Approved unanimously.

3. Approve Financial Audit Response

Motion made to approve the Financial Audit Response as presented by Angela Nelson/Seconded by Melissa Cabine. All members voted with Aye. There were none opposed. Approved unanimously.

4. Accept Legal Services RFP

Motion made to accept the Legal Services RFP as presented by Melissa Cabine/Seconded by Angela Nelson. All members voted with Aye. There were none opposed. Approved unanimously.

5. Approve the Emergency Action Plan

Motion to approve the WAY Academy of Flint Emergency Action Plan as presented by Melissa

Cabine/Seconded by Angela Nelson. All members voted with Aye. There were none opposed. Approved unanimously.

IX. LSSU Authorizer Liaison Report - Melissa Weisburger – Not in attendance

Kelli Glenn shared information and provided the board with a handout around the recent personnel audit held at the Flint Campus. There were zero findings on the audit.

- X. Board Committee Reports/Comments: Legal committee will meet in March at 6:00 pm prior to the scheduled board meeting. (Scheduled Committee Meeting would need to be posted at school, on website & Epicenter)
- XI. Announcements: None
- XII. Call to the Public: None
- XIII. Adjournment at 7:32 pm

Motion made to adjourn at 7:32 p.m. by Angela Nelson/Seconded by Melissa Cabine. All members voted with Aye. There were none opposed. Approved unanimously.

Minutes Certification:

Approved minutes of December 19, 2019 Regular Meeting
Respectfully submitted.



Board Secretary



Date