

WAY ACADEMY OF FLINT  
817 E. KEARSLEY STREET, FLINT, MI 48503  
BOARD OF DIRECTORS REGULAR BOARD MEETING  
WAY ACADEMY OF FLINT  
APRIL 16, 2020  
6:30 PM

MINUTES

I. Call to order by the President at 6:32 pm

II. Attendance Roll Call

Buetow X  
Cabine Absent  
Nelson X  
Wright X

III. Approval of Agenda – Board President Howard Buetow requested adding New Business Discussion Item #9 – Audit Engagement Letter and New Business Action Item #4 – Approval of Audit Engagement Letter

Motion made to approve the agenda as amended by Lori Wright/Seconded by Angela Nelson. All members voted with Aye. There were none opposed. Approved unanimously.

Roll Call Vote

Buetow Aye  
Nelson Aye  
Wright Aye

IV. Call to the Public: None

V. Consent Agenda

Motion made to approve the February 20, 2020 minutes as presented by Angela Nelson/Seconded by Lori Wright. All members voted with Aye. There were none opposed. Approved unanimously.

Roll Call Vote

Buetow Aye  
Nelson Aye  
Wright Aye

VI. Correspondence

Board President Howard Buetow indicated he had received information from Lake Superior State University pertaining to the Covid 19 situation and how to conduct school and school board meetings.

VII. Old Business: None

VIII. New Business

A. Discussion Items

1. Superintendent's Report – Madeline Black
2. Director's Report - Shelly Smith

Director Shelly Smith shared that teachers are adapting to the online portion of educating researchers. Live sessions are being provided to researchers. We have staff contacting researchers which is ongoing to promote engagement. One of our researchers has completed their courses during the past few weeks and has graduated. We have another researcher close to meeting the requirements for graduation.

Enrollment for March is at 82 researchers. Ms. Smith presented additional information around enrollment, attendance and credit attainment. She also provided this information with the board virtually. Board member Angela Nelson requested that Ms. Smith share this information/spreadsheet with the board via email.

Superintendent Madeline Black shared on the strong staff currently at the Flint Campus who are working very hard to keep students engaged during this time. There is updated information provided on the Flint website for parents to view pertaining to COVID 19. Lunch program is going through Flint schools and we are sharing this information with parents/researchers. We've ensured that all researchers have technology available during this time.

We are hoping to increase enrollment through some upcoming marketing campaigns. We are currently messaging researchers/parents to secure their enrollment at the school for Fall. Ms. Black shared on options that could be available for educating our researchers in the building and at home in the fall.

Ms. Black shared there is a new live HERO feature which we are piloting at the Flint Campus which allows our researchers an opportunity to attend one-on-one sessions with our teachers.

Board Member Angela Nelson inquired as to whether or not it would be a good time to look into media advertising for the school? Ms. Black indicated it would be a good to use media coverage advertising for fall enrollment. Additional conversation was held around timing of media advertising of WAY Academy Flint.

3. Academic Goals and Progress Report – Madeline Black
4. February and March 2020 Financial Reports

Kelli Glenn shared information with the board and indicated she would be sharing March Financial Report which incorporates February information. Ms. Glenn provided the board with a handout prior to the meeting and shared it virtually as well. Ms. Glenn shared on the upcoming Budget Amendment which will not be presented tonight due to leniency provided by Federal Government due to the COVID 19. Ms. Glenn indicated the Budget Amendment will be presented at the May board meeting. Board President Buetow inquired if we are anticipating an increase in budget expenses due to students working from home. Ms. Glenn indicated there would be some additional costs for computers, internet and shipping.

5. Legal Services RFP

Kelli Glenn shared information on the Legal Services RFP with the board. She indicated that she didn't receive any responses from the initial posting. Ms. Glenn indicated that she contacted Ms. Weisburger (LSSU liaison) for guidance. The RFP went out again today, and three attorneys have responded

indicating they intend to submit a proposal. Deadline for proposals is May 8, 2020. Board members will have an opportunity to review the proposals, and the recommendation would come to the board at the June board meeting.

6. Continuity of learning and COVID 19 Response

Superintendent Madeline Black indicated that she worked close with Lake State Superior University (LSSU) on this process. The response was submitted to LSSU for approval. Mr. Chris Oshelski (LSSU) confirmed the plan was sent to the state and approved. Ms. Black shared information on the resolution that will need to be reviewed and approved by the board at tonight's meeting. The signed resolution will then be submitted to LSSU. Board Member Lori Wright asked about whether or not a budget amendment needed to be approved prior to approval/signature of the resolution? Ms. Weisburger (LSSU liaison) indicated the budget amendment could be approved at the May board meeting and provided additional information to the board.

7. Board Policy Updates

Superintendent Madeline Black shared information around the Fall Board Policy Updates and shared this information with the board virtually.

8. Training

9. Audit Engagement Letter

Kelli Glenn shared information around the Audit Engagement Letter from Taylor & Morgan and provided a copy to the board prior to the meeting and presented it virtually.

B. Action Items

1. Accept March 2020 Financial Reports

Motion made to accept the March 2020 Financial Report as presented by Angela Nelson/Seconded by Lori Wright. All members voted with Aye. There were none opposed. Approved unanimously.

Roll Call Vote

Buctow   Aye    
Nelson   Aye    
Wright   Aye  

2. Approve Continuity of learning and COVID 19 Response Plan

Motion made to approve the Continuity of Learning and COVID 19 Response Plan as presented by Lori Wright/Seconded by Angela Nelson. All members voted with Aye. There were none opposed. Approved unanimously.

Roll Call Vote

Buctow   Aye    
Nelson   Aye    
Wright   Aye  

3. Approve Fall Board Policy Updates

Motion made to approve the Fall Board Policy Updates as presented by Angela Nelson/Seconded by Lori Wright. All members voted with Aye. There were none opposed. Approved unanimously.

Roll Call Vote

Buctow \_\_Aye\_\_  
Nelson \_\_Aye\_\_  
Wright \_\_Aye\_\_

4. Approval of Audit Engagement Letter

Motion made to approve the Taylor & Morgan Audit Engagement Letter as presented by Angela Nelson/Seconded by Lori Wright. All members voted with Aye. There were none opposed. Approved unanimously.

Roll Call Vote

Buetow \_\_Aye\_\_  
Nelson \_\_Aye\_\_  
Wright \_\_Aye\_\_

IX. LSSU Authorizer Liaison Report – Melissa Weisberger

Melissa Weisberger shared that LSSU has been busy this week working on the Continuity of learning and COVID 19 Response Plan. She shared that WAY Academy Flint submitted their information very quickly and it was approved by LSSU.

Only Virtual board meetings are allowed at this time thru early May, however, Ms. Weisberger believes it could likely be extended.

X. Board Committee Reports/Comments: None

XI. Announcements: None

XII. Call to the Public: None

XIII. Adjournment at 7:25 pm

Motion made to adjourn at 7:25 pm by Lori Wright/Seconded by Angela Nelson. All members voted with Aye. There were none opposed. Approved unanimously.

Roll Call Vote

Buctow Aye\_\_  
Nelson Aye\_\_  
Wright Aye\_\_

**Minutes Certification:**

Approved minutes of April 16, 2020 Regular Meeting  
Respectfully submitted.

*Howard Buetow*

\_\_\_\_\_  
Board Secretary


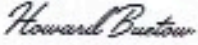

05/28/2020

\_\_\_\_\_  
Date

# Signature Certificate

Document Ref.: Z4NXS-QQLV5-6AVFN-MGVGX

Document signed by:

	<p><b>Howard Buetow</b> Verified E-mail: hbuetow@comcast.net</p>	
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