

WAY ACADEMY OF FLINT
817 E. Kearsley Street
Flint, MI 48503
Board of Directors Annual Board Meeting
June 18, 2020 at 6:30 pm
Minutes

Agenda Items:

- I. Call to Order by President at 6:33 pm

Buctow X
Nelson X
Wright X

- II. Approval of Agenda

Board President Buctow requested adding the following items to the agenda under New Business:

New Business Discussion Items:

- #6. Proposed June Budget Amendment
#7. Proposed 2020/21 Budget
#8. Budget Timeline

New Business Action Items:

- #2. Approved Proposed June Budget Amendment
#3. Approve Proposed 2020/21 Budget
#4. Approve Budget Timeline

Motion made to approve the June 18, 2020 agenda as amended by Lori Wright/Seconded by Angela Nelson. All members voted with Aye. There were none opposed. Approved unanimously.

Roll Call Vote

Buctow Aye
Nelson Aye
Wright Aye

- III. Call to the Public: None

- IV. Reorganization

Motion made to approve the Motions List as presented by Angela Nelson/Seconded by Lori Wright. All members voted with Aye. There were none opposed. Approved unanimously.

Roll Call Vote

Buctow Aye
Nelson Aye
Wright Aye

- V. Consent Agenda
 - a. Accept minutes of May 2020 Meeting

Motion made to approve the May 21, 2020 minutes as presented by Lori Wright/Seconded by Angela Nelson. All members voted with Aye. There were none opposed. Approved unanimously.

- VI. Correspondence

Board President Howard Buctow shared he received information from Lake Superior State University, which indicated board meetings would be allowed via Zoom until June 30, 2020. Board had conversation around meeting at the school campus for the July 2020 board meeting.

- VII. Old Business - None

- VIII. New Business
 - a. Discussion Items

- i. Superintendent's Report – Madeline Black

Superintendent Madeline Black shared for marketing we will be using lawn signs, billboards, Google ads, Facebook, M-Live, direct mailers and open houses. Ms. Black shared information on "Thankful Thursday" with the board and asked them to share the information on Facebook with their contacts.

Ms. Black and Ms. Smith shared information around the new dropout prevention coordinator who will be working with our struggling older senior researchers in the fall.

Board Member Angela Nelson asked what social media platforms are we using for marketing? Ms. Black indicated that we use Instagram, Google ads, Twitter, Tick-Tock, etc...

Ms. Black inquired as to how the board would like the phrase "A Small School with a Big Heart". The board indicated they liked it.

Ms. Black shared we will be working on reopening plans for the Fall, and will be sharing this information with parents and on the website.

MTSS team now collaborating together on creating a booklet to provide around interventions for our researchers.

- ii. Director's Report – Shelly Smith

Director Shelly Smith shared information with the board around enrollment and credit attainment. She shared this information with the board virtually as well.

Current enrollment is 77 researchers. We added three additional graduates in May for a total of nine researchers who will graduate this month.

The month of May showed better results for logins and credit attainment. Over 50% of researchers earned credit in May. There are three researchers with less than one credit needed to graduate. Marketing will begin very soon for Fall enrollment.

- iii. Academic Goals and Progress Report – Madeline Black
- iv. May 2020 Financial Report

Kelli Glenn shared information with the board around the May 2020 Financial Report and provided the information with the board virtually.

- v. Training
- vi. Proposed June Budget Amendment

Kelli Glenn shared information with the board around the Proposed June Budget Amendment and provided the information with the board virtually. Board held conversation around state financial decisions that are still pending and how that could impact the school.

- vii. Proposed 2020/21 Budget

Kelli Glenn shared information with the board around the Proposed 2020/21 Budget and provided the information with the board virtually. Budget is based on an enrollment of 100 researchers for Fall. We are anticipating a state per pupil reduction of \$685.

- viii. Budget Timeline

Kelli Glenn shared information with the board around the Budget Timeline and provided the information with the board virtually.

- b. Action Items
 - i. Accept Financial Report

Motion made to accept the May 2020 Financial Report as presented by Angela Nelson/Seconded by Lori Wright. All members voted with Aye. There were none opposed. Approved unanimously.

Roll Call Vote

Buctow __Aye__
Nelson __Aye__
Wright __Aye__

ii. Approve Proposed June Budget Amendment

Motion made to approve the Proposed June Budget Amendment as presented by Angela Nelson/Seconded by Lori Wright. All members voted with Aye. There were none opposed. Approved unanimously.

Roll Call Vote

Buetow __Aye__
Nelson __Aye__
Wright __Aye__

iii. Approve Proposed 2020/21 Budget

Motion made to approve the Proposed 2020/21 Budget as presented by Angela Nelson/Seconded by Lori Wright. All members voted with Aye. There were none opposed. Approved unanimously.

Roll Call Vote

Buetow __Aye__
Nelson __Aye__
Wright __Aye__

iv. Approve Budget Timeline

Motion made to approve the Budget Timeline as presented by Lori Wright/Seconded by Angela Nelson. All members voted with Aye. There were none opposed. Approved unanimously.

Roll Call Vote

Buetow __Aye__
Nelson __Aye__
Wright __Aye__

- IX. LSSU Authorizer Liaison Report-Melissa Weisberger
Nothing to report at this time. Upcoming training list will be shared at a future meeting. As the Governor provides updates around school opening, she will share this information with the board.

Board President Howard Buetow inquired if other boards will meet face-to-face in July? Ms. Weisberger indicated most will be using Zoom for their July meetings and perhaps would do face-to-face meetings in August. Ms. Weisberger indicated it would be okay if the board wanted to hold their meetings via Zoom over the summer months.

- X. Board Committee Reports/Comments

Legal committee update - Ms. Nelson indicated the board didn't have much time to meet over the past month. However, Ms. Nelson and Ms. Wright have obtained proposals, which they need to review. Ms. Glenn indicated the appointment can be completed at the July board meeting.

- XI. Announcement - None
- XII. Call to the Public - None
- XIII. Adjournment at 7:41pm

Motion made to adjourn at 7:41pm by Lori Wright/Seconded by Angela Nelson. All members voted with Aye. There were none opposed. Approved unanimously.

Roll Call Vote

Buetow _Aye____
Nelson _Aye____
Wright _Aye____

Motions List

Election of Officers for 2020-21:

- A. President: Howard Buetow (Nominated by Lori Wright/Seconded by Angela Nelson)
- B. Vice President: Lori Wright (Nominated by Angela Nelson/Seconded by Howard Buetow)
- C. Secretary: Lori Wright (Nominated by Angela Nelson/Seconded by Howard Buetow)
- D. Treasurer: Angela Nelson (Nominated by Lori Wright/Seconded by Howard Buetow)

Designations and Appointments:

- A. Adopt 2020-21 Board Meeting Calendar: 3rd Thursday of the Month
- B. Designate Person Responsible for Posting Notices: Building Administrative Assistant
- C. Designate Location of Public Notices Postings: Front Entrance of Campus Site
- D. Designate Principal Print Media Source: Flint Journal & M-Live
- E. Designate Depository For Academy Funds: Chase Bank
- F. Designate Board Members and Others Eligible To Sign Academy Checks and Transfer Funds: Board President, Board Treasurer & Director of Finance
- G. Designate Personnel Authorized To Negotiate And Implement Contracts: Board President, Superintendent and Director of Finance
- H. Appoint Board Legal Counsel: Thomas & Delaney
- I. Appoint External Independent Auditor: Taylor & Morgan
- J. Designate Sexual Harassment and Title IX Contact Person: Superintendent
- K. Designate Section 504 Contact person: Academy Director
- L. Bond the Board President and Treasurer
- M. Designate Board President as Chief Administrative Officer
- N. Comply with Academy Charter and State and Federal Law
- O. Designate Board Secretary as Board Correspondent
- P. Designate the Academy's AHERA Officer: Director of Finance
- Q. Designate Freedom of Information Act Contact Person: Director of Finance
- R. Designate Liaison for Homeless Children and Youth as authorized under Title VII-B: School Social Worker
- S. Designate Civil Rights Representative: Superintendent

Minutes Certification:

Approved minutes of June 18, 2020 Annual meeting respectfully submitted,

Lori Wright

Board Secretary

07/21/2020

Date

Signature Certificate

Document Ref.: NETQJ-YX6UL-QQBD5-P9YFF

Document signed by:



Lori Wright

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Lori Wright

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Date: 21 Jul 2020 14:26:51 UTC



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