

WAY ACADEMY OF FLINT  
817 E. Kearsley Street  
Flint, MI 48503  
Board of Directors Regular Board Meeting  
December 17, 2020 at 6:30 pm  
Minutes

I. Call to Order by President at 6:34 pm

II. Attendance Roll Call

Buetow  X  Vienna Twp, Genesee County, Michigan  
Nelson  X  Shiawassee County, Michigan  
Wright  X  Genesee County, Michigan

III. Approval of Agenda - Board President Howard Buetow requested amending the agenda and adding Audit Response Letter under Section VIII New Business Item IV(B)

Motion made to approve the December 17, 2020 agenda as amended by Angela Nelson/Seconded by Lori Wright. All members voted with Aye. There were none opposed. Approved unanimously.

Roll Call Vote

Buetow  Aye   
Nelson  Aye   
Wright  Aye

IV. Call to the Public: None

V. Consent Agenda

a. Accept minutes of November 19, 2020 Regular Meeting

Motion made to approve the November 19, 2020 Regular Meeting minutes as presented by Lori Wright /Seconded by Angela Nelson. All members voted with Aye. There were none opposed. Approved unanimously.

Roll Call Vote

Buetow  Aye   
Nelson  Aye   
Wright  Aye

VI. Correspondence – Board President Howard Buetow shared on an email that he received regarding the insurance audit which went well. Superintendent Madeline Black added that the personnel audit went well.

VII. Old Business

a. Discussion Items: None

b. Action Items: None

## VIII. New Business

### a. Discussion Items

#### i. Superintendent's Report – Madeline Black

Madeline Black wanted to apologize to the board about sending out letter in an incorrect format. Performance Series data will be shared later in the meeting. Ms. Black asked if the board had read the Flint Contract Extension letter. Once the board confirms they have reviewed, she would like to send it to CMU. Board Member Angela Nelson asked if Superintendent Black wanted the board to send edits? Ms. Black shared she'd like the board to review the governance section to ensure the board agrees with what is written. Board indicated they will review again over the weekend and will provide any needed comments.

#### ii. Director's Report – Shelly Smith

Campus Director Shelly Smith shared information with the board and had previously provided the board with a report on the board portal.

We are required to have a 2-way interaction with 75% of our students per week and 100% of our students should have an interaction by the end of each month.

Week 1: November 3-10	77% had 2 communications
Week 2: November 11-17	77% had 2 communications
Week 3: November 18-24	76% had 2 communications
Week 4: November 19-Dec 1	75% had 2 communications

100% of all students received at least one interaction per week in the month of October.

We are spent November focused on zero credit researchers. November 15<sup>th</sup> 52% of researchers had zero credit. The staff focus and the implementation of a Friday mini lesson session allowed us to end the month with only 30% of researchers with zero credit.

The staff have also spent a great deal of time working with researchers to complete Xello (EDP's). At the end of November 50% of researchers had completed their Xello requirements to create an Educational Development Plan which is a state of Michigan requirement. We are currently over 60% complete with this task.

We have started with the Micro School pods and that seems to be working well for the students.

We also evaluated the scores from the Fall 2020 Performance Series testing.

Enrollment is currently at 88 students.

#### iii. Academic Goals and Progress Report – Madeline Black

Superintendent Madeline Black shared data/information with the board around retention and shared this information with the board virtually. The data is based on the recent Fall Performance Series testing.

Ripple Effects are up and running which offers psychological supports to our students. Extra supports have also been put in place for any our students who need additional academic supports. We have a new software that will be installed which will provide us with alerts of any student researching targeting words.

iv. A. November 2020 Financial Reports – Thea Daniels

Thea Daniels shared information with the board around the November 2020 Financial Reports and provided the board with this information prior to the meeting and virtually during the meeting. Board President Buetow asked if there would be a budget amendment in the future. Ms. Daniels indicated there would be an amendment presented at the January meeting.

B. Audit Response Letter

Thea Daniels shared information on the Audit Response Letter and provided a copy to the board virtually.

v. Discuss Monthly ECLP Board Resolution

Board President Buetow shared the ECLP Board Resolution with the board. There is no change from last month. Superintendent Black indicated we will look into students returning to school in January if it's safe.

- vi. Training – Board Member Angela Nelson indicated that she did two webinars on the LSSU website. LSSU is hosting a three-part series around governance development. Ms. Nelson shared information around a book “Boards That Lead” and thought it might be nice to get the board members a copy. Ms. Nelson shared that part two really focused on the school’s vision statement and was very beneficial. Setting goals that align with the vision and mission statement. Ms. Nelson indicated she would email the board members and Madeline Black the link for the webinar. Board Member Wright shared she would try to complete a webinar prior to January.

b. Action Items

i. Accept November 2020 Financial Report

Motion made to accept the November 2020 Financial Report as presented by Lori Wright/Seconded by Angela Nelson. All members voted with Aye. There were none opposed. Approved unanimously.

Roll Call Vote

Buetow Aye\_\_\_  
Nelson Aye\_\_\_  
Wright Aye\_\_\_

ii. Approve Monthly ECLP Board Resolution

Motion made to approve the Monthly ECLP Board Resolution as presented by Lori Wright/Seconded by Angela Nelson. All members voted with Aye. There were none opposed. Approved unanimously.

Roll Call Vote

Buetow \_\_ Aye \_\_  
Nelson \_\_ Aye \_\_  
Wright \_\_ Aye \_\_

IX. LSSU Authorizer Liaison Report-Melissa Weisberger.

Ms. Weisberger asked if Board Member Angela Nelson would send her webinar information so that she can provide her with credit. Ms. Weisberger also indicated that it's a five-part webinar series. She also thought it would be a good idea for the board to obtain and read the books. If the books are discussed at a meeting, credit could be provided. Ms. Weisberger asked if any of the members had any information around whether or not a potential board member has been identified? Thea Daniels indicated that Kelli Glenn expressed interest, however, is not available to apply until a later date after the 1<sup>st</sup> of the year. Ms. Weisberger indicated there are still two vacant spots available.

X. Board Committee Reports/Comments – Board Member Angela Nelson asked if the new legal team had been notified of their appointment to work with our Campus? She also asked if we could we also invite them to attend a future meeting? Board President Buetow indicated he would contact them around potential future PD sessions.

XI. Announcement - None

XII. Call to the Public - None

XIII. Adjournment at 7:16 pm

Motion made to adjourn at 7:16 pm by Angela Nelson /Seconded by Lori Wright. All members voted with Aye. There were none opposed. Approved unanimously.

Roll Call Vote

Buetow \_\_ Aye \_\_  
Nelson \_\_ Aye \_\_  
Wright \_\_ Aye \_\_

**Minutes Certification:**

Approved minutes of December 17, 2020 Regular meeting  
respectfully submitted,

*Lori Wright*

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Board Secretary

01/26/2021

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Date

# Signature Certificate

Document Ref.: PPCRV-ECJS5-TEGVJ-BWK8R

Document signed by:

	<p><b>Lori Wright</b> Verified E-mail: lori.wright@wayprogram.net</p> <p>174.26.187.175      27 Jan 2021 02:47:58 UTC</p>	<p><i>Lori Wright</i></p> 
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