

Board Meeting Minutes

W-A-Y Academy Flint

(Regular Board Meeting)

Date: September 16, 2021

Members present: Howard Buetow, Lori Wright, Kelli Glenn

Others present: Kerry Sitar, Isaiah Pettway, Shelli Smith, Devonte Powell

Meeting Called to Order @ 6:30pm

Roll Call Attendance

Howard Buetow (Maricopa County, AZ)

Lori Wright (Genesee County)

Kelli Glenn (Washtenaw County)

Approval of the Agenda

- Motion to approve amended agenda: Kelli Glenn/2nd by Lori Wright
- Roll Call Vote: Kelli Glenn (Y) Lori Wright (Y) Howard Buetow (Y). Motion carries.

Call to the Public:

- Read by Howard Buetow-no public present or commenting.

Consent Agenda

- Approval of Regular Board Meeting Minutes August 19, 2021.
- Motioned by Kelli Glenn/2nd by Lori Wright
- Roll Call Vote: Howard Buetow (Y) Kelli Glenn (Y) Lori Wright (Y). Motion carries.

Educational Service Providers Report

- **Superintendent's Report**
 - Mr. Pettway discussed the following:
 - **Program Updates:** There is a New and Permanent Superintendent, Isaiah Pettway. On behalf of Rich Klemm and the organization thank you all for your input. Thank You to Ms. Wright for joining the counsel/panel that interviewed. Mr. Pettway announced that they will start interviewing for the role of Director of Charters and will keep the board updated. In addition, there has been a transition with the finance director Kerry Sitar and there has been a consulting firm hired as well to support the transition. Isaiah will continue to keep the board updated on the transition.
 - **Enrollment/Marketing Updates:** Ms. Smith has been doing an amazing job. WAY has hired a Marketing Consultant and they together have done online recruitment and emailing. They have started a campaign called Boots on the Ground with more information to come.
 - **Academic Updates:** Budgeted number of students is 90 students and WAY Academy-Flint is currently at 76. Mr. Pettway is very optimistic about exceeding the enrollment budgeted number.

- **Personnel Updates:** The district has also undergone a compensation review for all staff members. As a result, there were several increases enacted to ensure that compensation is as competitive as the district can make them. Honoring people and their work, we want to make sure we are doing everything we can. Compensation review and changes to salary increases for all core staff has been made. Next phase for that will be for all support staff after count day and see what we can do about it based on enrollment numbers. In addition to that we are still in the search for board members. In addition to Mr. Powell there is one other applicant that will be submitting their resume to Melissa this week and hope all goes well.
- **Public Act 48 Requirement:** All schools are required to set goals for grades K-8 and 9-12. Only K-8 has to be reported to the state and 9-12 monitored. Ms. Smith has completed the requirements and some minor changes to the language has to be changed. The district is using Performance Series and not NWEA like other schools. LSSU will receive the changes soon.

Director's Report

- Ms. Smith shared the following:
 - Reporting on the Month of August: Enrollment on September 1st there was 73 students enrolled, 13 active leads and 14 applications. As of today there are 76 students enrolled 18 active leads and 16 applications in progress.
 - Ms. Washington is being very diligent with the applications and helping people finish them. That has been a big part of what is being done daily this week.
 - Ms. Smith was excited to enroll someone today and graduated another student as well.
 - Total Credits in comparison with August of 2020 there was a total of 9.46 and in August of 2021 there was a total of 23 total credits. More researchers have been coming into the lab with motivation and realized they lost a year after the pandemic.
 - August 2021 Average credit attainment was 0.32 and the goal of 0.50 was not met. In comparison with August 2020 which was 0.12 they exceeded. It was exciting and motivating for the teachers.
 - Points of Pride: Staff has attended 2 Professional developments in August to help them with the new school year. Fall Festival Event is being planned for October 6 with the purpose of involving the parents.

Treasurers Report

- **Discussion Items**
 - Mr. Sittar introduced himself and mentioned he was 7 days into the job.
 - August 2021 Financial Statements: Ms. Sittar reviewed the August balance sheet. Noted he likes to compare the balance sheets from previous years and would make it a habit. Cash checking account was similar to last years, in 2020 it was \$6,517 and this year 2021 it is \$6,928.30. Accounts Payable was a big one to look into, currently it is at \$125,589 and last year it was at \$75,000.

- These are some comparisons Mr. Sittar will be looking into and have more information in the future board meeting. He mentioned the state revenue for October coming in and trying to get everything settled.

Monthly ECLP

- No changes this month. Mr. Pettway mentioned he is waiting on clarification from GISD because all regulations are moving back to pre COVID per pupil accounting. They don't know if this will continue to be a requirement but it is being kept on the agenda until further official communication that it does not need to be done anymore. There are no changes from previous month matrix and the mode of curriculum given to students is the same.

Training

- Board President Howard asked if anyone had attended yesterdays training. Ms. Lori replied that it was more of a new board member training but is interested in putting together a committee to be able to come up with a New Board Member Booklet to handout and orient new board members.

- **Action Items**

- August Financial Statement
 - Motion to approve the July Financial Statement: Lori Wright/2nd Kelli Glenn.
 - Roll Call Vote: Buetow (Y) Glenn (Y) Wright (Y). Motion carries.
- ECLP Board Resolution
 - Motion to approve the ECLP Board Resolution: Lori Wright/2nd Kelli Glenn.
 - Roll Call Vote: Buetow (Y) Glenn (Y) Wright (Y). Motion carries.

LSSU Liaison Updates

- Ms. Weisberger shared the following:
 - Welcomed back the board members to another school year. Ms. Weisberger shares that whether in person or not a formal report would be included in the board packets moving forward.
 - Conflict of interest form is asked to be completed from the board members every year and it is currently being produced online to help streamline the process. In the meantime she is sending the one page document to the board members to complete and return to her. Ms. Weisberger questioned if anyone is a notary or has access to a notary. Moving forward all new and updated oaths of office will need to be notarized prior to submitting to LSSU.
 - Governance and Compliance: All percentages for the submission to epicenter and accuracy with both the board and school are in good range. WAY Flint board received a yellow for Professional Development opportunities. Only way to earn green in this category is to have all board members earn 2 professional credits during the year. Additionally the board was given a yellow on the self-evaluations as they are due in Juan and the board didn't receive them until mid-August. Next year the report will be a part of the conflict of interest forms. Ms. Weisberger

mentioned that the board attendance percentage is good and had 14 meetings over the course of 12 months with none cancelled.

- Professional Development: There is a new system to deliver professional Development called ON24. If anyone from the board would like a deeper explanation of the Governance and Compliance Report or other training webinars, visit LSSU Charter School Office Webpage and log into ON24.
- Other: Ms. Weisberger mentioned beginning this month one administrator from each school district must attend one of the monthly leadership meetings. This is one of the most effective ways for LSSU to distribute important and timely information and spend a lot of time answering questions that were addressed in the meeting when school representation is absent. She is in the process of interviewing one potential board member that will be invited to the October board meeting. The board is still in need of one more board member so please send any potential leads.
- Mr. Pettway did confirm that today was the first required meeting from LSSU was today and both Ms. Smith and Mr. Pettway were in attendance. That requirement is being met.

Board Committee Reports

- **Policy Report:** Board President Howard was happy to report that the Board Policy Committee met last week. Board President Howard and Ms. Glenn went over the changes for the spring policy updates. There were 145 pages of changes. Most changes were to keep the board in compliance with state and federal laws particularly how different types of complaints are handled from students or staff, standard policies for complaints. A lot was surrounded on record keeping and keeping everyone in the process informed of the process. Aside from the changes there were some updates on the mask policies for students and staff. Articulating finely when mask can be removed and don't need to be worn. There is a lot of discussion about that in the local, state and federal level but the policy should bring us into compliance. Another update was regarding hot lunches and providing a hot lunch to students when they cant afford one.
- Ms. Glenn and Board President Howard read through all of the policies and there was nothing that they objected or questioned the change. The policy committee recommends that the board accepts the Spring 2021 Updates to the board policies. If someone would like to make a motion to accept the policies.
 - Motion by: Lori Wright /2nd by Howard Buetow
 - Roll Call Vote: Buetow (Y) Glenn (Y) Wrights (Y). Motion carries.

Announcements

- None

Call to the Public-No public present/no public comments

Adjournment

- Motion to adjourn: Lori Wright /2nd by Kelli Glenn
- Roll Call Vote: Buetow (Y) Glenn (Y) Wrights (Y). Motion carries.

Meeting adjourned at 7:12 pm

Minutes submitted by: Alexandra Guzman

Minutes Certification:

Proposed minutes of September 16, 2021 Regular Meeting respectfully submitted,

Lori Wright

Board Secretary

09 / 24 / 2021

Date

Signature Certificate

Document Ref.: RURL8-AHYQ5-4FZNO-RGIYK

Document signed by:

	<p>Lori Wright Verified E-mail: lori.wright@wayprogram.net</p>	
<p>IP: 172.58.120.45 Date: 24 Sep 2021 16:28:18 UTC</p>		

Document completed by all parties on:
24 Sep 2021 16:28:18 UTC

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