

School Emergency Drills

Documentation Form

(Scan to Central Office)

Name of Reporting School: WAY Academy Flint

Date of Drill: 10/8/2019 Time drill was held: 3:20 (pm/am)

Exact time required to evacuate/shelter/secure: 1 min 5 sec

Total Participants: 32

Remarks: _____

This report is for emergency drill # 3 for school year 2019-20.

Name of person conducting drill: Shelly Smith

Title of person conducting drill: Director

Signature of person conducting drill: Shelly Smith

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____